** Sanjeev**

**Sanjeev.348173@2freemail.com**

**Career Objective:**

To be involved in work where I can utilize skill and creatively involved with system that effectively contributes to the growth of organization

**Core Competencies:**

|  |  |  |
| --- | --- | --- |
| * Accounts payable & receivables
 | * General ledger
 | * Tax Accounting (VAT)
 |
| * Financial reporting
 | * Month and Year end closing
 | * Auditing
 |
| * SAP certified consultant
 | * ERP implementation & support
 | * Project management
 |
| * Lean, six sigma trained
 | * ITIL trained
 | * Technologically Adept
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**Professional Experience**:

1. **Organization** : Samsung SDS (Dubai , Free Zone )

 **Period** : 10th, November 2015 – 22 April, 2016

1. **Organization** : [Allianz Cornhill Information Services](http://www.technopark.org/companies/a-z-listing?controller=companies&view=company&id=15)-A company of Allianz

 **Period** : 16th, April 2012 - September 17, 2015

1. **Organization**: Infosys Limited

 **Period** : March 2011 – April 2012.

1. **Organization**: Franklin Templeton International Services (India) Pvt. Ltd

**Period** : Jun 15th 2009-Feb 25th, 2011.

**Educational Summary:**

* Completed MBA in the year 2008 from St. Josephs P.G College, India.
* Completed B.com (Hon’s.) in the year 2006 from Loyola academy, India.
* SAP Certification -SAP-FI (Financial Accounting) from Atos IT Solutions And Services Pvt. Ltd. (2013)

**Key Accountability:**

* Accounts Payable, invoice processing Vendor management, Payment term, Purchase order creation and approval management, and Vendor management in highly complex Business Environment.
* Accounts Receivable, invoicing, credit management, collection, Customer management in highly complex Business Environment.
* General Ledger accounting, Inter-company transactions Coordination and support in month and year end financial closing activity and reporting.
* VAT tax configuration - Input and output tax and Withholding tax
* Involved in internal and external process audit (Internal Audit) and operational excellence within the organization.
* Expertise in business process improvement, systems design, development and full Life Cycle Rollout/ implementation.
* Six sigma project on facility management and cost reduction in the organization.
* Business process implementation for AGCS Germany in Germany and France- Business travel.
* Excellent business analyst skills with good communication; leverage technical, business and financial acumen to communicate effectively with client, executives and their respective team.
* Proficient in Microsoft Office like MS Excel, MS Outlook and Power Point.
* Certified in SAP FI  ( certification from SAP AG, Germany)

**Personal Profile:**

* Date of Birth : 11th JUN, 1985
* Gender : Male
* Marital Status : Married