Name: **Shieka**

[**Shieka.348310@2freemail.com**](mailto:Shieka.348310@2freemail.com)

**OBJECTIVE:**

I am seeking a competitive and challenging environment where I can serve your organization and establish an enjoyable career.

**WORKING EXPERIENCES:**

From-To: **June 2013 – January 2017**

Company: **SM Lanang Premiere (under BENCH JEANS APPAREL) Philippines**

Position: **Sales Associate/Stock Clerk**

Job Descriptions:

* Responsible in receiving stocks
* Inventory controller(stock room and in the area)
* Performing daily report of the sales
* Refilling of stocks in the area
* Entertain costumers
* Prepared for promotions, rearranging stocks, re-tagging products

From-To: **January 2012-December 2012**

Company: **Fand F Family and Friends Shopping Mall (Philippines)**

Position: **Stock-In-Charge**

Job description:

* Responsible in receiving stocks
* Inventory of the stocks
* Refilling of stocks in the area
* Doing report of the stocks being withdrawn

**EDUCATIONAL BACKGROUND:**

**SCHOOL YEAR GRADUATED**

College: Davao Oriental State College of Science & Technology 2010-2011

Electronic Data Processing (graduate)

Vocational: Mati Polytechnic College 2009

Bartending NCII (graduate)

Secondary: Don Rosa G. Rabat Memorial National High School 2009

Elementary: Don Luis Rabat Sr. Memorial Elementary School 2005

**SKILLS:**

Computer Literate

**PERSONAL INFORMATION:**

Age : 24

Birthday : January 12, 1993

Height : 5’3

Weight : 50 kg

Religion : Islam

Citizenship : Filipino

Civil Status : Single

I am very much willing to come for an interview at any of your most convenient time.