**348565@gulfjobseekers.com**

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| **EDUCATIONAL QUALIFICATIONS:** Bachelor of Commerce Degree from Madras University |

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| **CERTIFICATION:** Certified Management Accountant (CMA) from the USA |

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| **SUMMARY** |

**Finance Professional** with over twenty five years of experience skilled at consistently meeting deadlines extensive experience in budgeting, forecasting, financial accounting, interpreting trends, commercial analysis of tenders, partnering with Executive Management to implement change management, slash costs and time to enhance efficiency, productivity and strategic visibility of the Finance section functions.

Managing multiple accounting projects with complete accuracy and professionalism, interprets numbers with acute analytical skill, strong management and organization skills, uncompromising integrity, decision making, prioritizing, maintaining delivery excellence and dealing with problems firmly and in a timely manner. Team Player with the ability to work cooperatively and collaboratively with all levels of employees, management and external agencies to maximize performance.

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| **SKILLS** |
| * Interpret Financial Results
 | * Oracle Financial ERP
 | * Chart of Accounts for ERP
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| * Budgeting & Forecasting
 | * Tenders Evaluation
 | * Contracts Administration
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| * Change Management
 | * End to End Accounting Process
 | * Variance Analysis
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| **KEY ACCOMPLISHMENTS** |

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| * Increased 75% efficiency by slashing Supplier Invoices Confirmation process from 20 days to 5 days.
 | * Enhanced supplier trust and decreased suppliers emails and telephone calls by over 30% by implementing supplier portal that allowed suppliers to view their invoice payment status.
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| * Achieved 5% cost savings in supplier pricing by reduced payable number of days from 75 to 30 and achieved.
 | * ImplementedMemorandum of Understanding between Internal Audit and Finance which reduced the audit time from seven days to 2 days and increased efficiency by 71%.
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| * Evaluated Dubai Airports Expansion Projects Tenders worth AED four Billion, recommended negotiation for discounts between 5 and 10% .
 | * Lead team to track Dubai Airports Expansion Projects Assets worth AED Six Billion for upload and in Oracle ERP Fixed Assets Register;
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| * Saved time by over 50% and increased efficiency through developing standard templates for tenders and contracts.
 | * Played a key role in finalizing the Chart of Accounts for implementing the Oracle Financial ERP related Account Distribution;
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| **PROFESSIONAL EXPERIENCE** |

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| Dubai Airports, UAE June 1993 to CurrentJoined as Accountant and Promoted as Manager effective Nov 2008 |
| Key Responsibilities:* Manage team of five members with responsibility of handling payments more than AED One billion per annum, ensuring effective and accurate numbers provided for a fair and correct view of trade payables, accruals and provisions in financial reporting;
* Monitor special projects worth AED Three Hundred Million on an annual basis for budget utilization, work progress;
* Evaluate commercial offers on tenders;
* Aid legal team for finalizing the commercial terms of the contract;
* Examine, review and develop financial policies and procedures;
* Oversee general ledger transaction activities, review goods received notes recorded in store but not invoiced, monthly commitments, open Purchase Orders, trade payables, accruals;
* Liaise with External Audit, Internal Audit, Government Audit for clarification on transactions and account movements;
* Lead team for accounts payable automation process;
* Facilitate preparation of budgets and forecasts.
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| Al Hassan Group of Companies - Oman 1991-1992 Divisional Accountant |
| Key Responsibilities:* Supervised finalization monthly, half yearly, Annual Financial Accounting;
* Liaised with Internal Audit and External Audit and provided clarification on transactions and balance sheet accounts movements;
* Created Monthly Financial Reports highlighting variance, operational data related to Accounts Receivables, Accounts Payable, Banking Facilities;
* Prepared Annual Budget –monthly, quarterly, semi-annually and annually;
* Prepared Inter Company Reconciliation, Inventory Reconciliation.

**Accomplishment*** Implemented Computer Based Accounting;
* Led the Accountants team to compile 6 months Financial Statement back log in 30 days.
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| Larsen and Toubro Ltd, India 1984 to 1990 Accounts Supervisor |
| Key Responsibilities:* Prepared Projects Job Cost Report;
* Projects Inventory Reconciliation;
* Processed Contractors payments;
* Reconciled balances between General Ledger and Projects
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