**PREEJA**

**PREEJA.349061@2freemail.com**

**OBJECTIVE:**

Seeking for a challenging role in **Dental**, **Medical & Surgical Ward Staff Nurse** in the field of nursing and caring

**PROFILE:**

* Registered Nurse with 6 year experience in various positions
* Specialty area in Dental, Medical and Surgical Nursing

**QUALIFICATION:**

* DHA Approved Registered Nurse since 04 May 2012
* DHA License Ref : DHA/LS/2442012/275351
* Registered Nurse (India)
* Diploma in General Nursing & Midwifery (Karnataka Nursing Board, India) Feb 2009
* 3 ½ years Diploma Course from Sri. Venkateshwara School of Nursing, Bangalore
* H.S.E. from Kerala University (India)
* S.S.L.C from Kerala (India)

**WORK EXPERIENCE:**

1 Worked as Registered Nurse in **ASTER MEDICAL CENTRE, Dubai, UAE**

Period: Sep 2012 to Sep 2016

1. Worked as Staff Nurse in **Sahyadri Speciality Hospital, Pune (India)**

Period: July 2009 to July 2011

**Dental Skill:**

 Arrangement of dental instrument as per procedure required by dentist.

* Handling of dental materials (well versed) likes cements, (mixing). Impression material (F P D work), prophylaxis paste, Root canal sealants.
* Preparing dental armamentarium for surgical procedure like Root canal, Extraction and Pulpotomies (Root canal instruments, Extraction Forceps, Suture materials etc).
* Infection control protocol in between dental appointments well versed.
* Preparation of dental instruments cleaning and scrubbing of instruments, cold sterilization, packing and autoclaving of dental instrument well versed.
* Handling dental amalgamator (well versed).

C**lerical**:

* Strong social skills. Always make patients feel warm and welcome
* Adept at ordering dental supplies and maintaining stock
* Proficient in in detail oriented tasks such as record keeping, handling insurance and billing information, documenting general office procedures.
* Hard working and capable of long work hours
* Strong inter-personal skills and passionate about providing the best experience for patients
* Strong work ethic

**Responsibilities Entrusted and Handled**

* + Conduct and interpret the diagnostic tests after consulting with the physician.
	+ Perform the checkups and make referrals to specialist and community resources.
	+ Participated in the committees and activities related to the quality improvement.
* Self-motivated, reliable, energetic dental professional with
* Proven record of earning patient’s confidence utilizing proper communication and customer service skills.
	+ Maintenance of the records, statistics and reports for administrative purpose.
	+ Provide recommendations and program guidance
	+ Good communication skills with the demonstration skills.
	+ Great ability of management and organizational skills.
	+ Excellent ability to handle the queries, problems and complaints of the patient and their families.

**DECLARATION**

I hereby declare that the above information is true and correct to the best of my knowledge.