**Resume**

 ****

 DIWAKAR

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**Objective**

To secure a position in an organization , where I can utilize my knowledge, skill and my experience for the growth of organization.

**Brief Overview**

* **B.Tech (Civil Engineering & Diploma in Architecture )** with expertise in Execution Civil Engineering Drawing and Architectural Drawing.
* **03 year** experience as an asst. architect .
* Through Understanding of the working of the as well as Implementation of R.C.C as well as architectural.
* Endowed with good problem solving capabilities under pressure.
* Posses an analytical mind with good problem solving skills.

**Work Profile**

**Present Employee:-**

* Organization : Laxman Appa & Co..
* Location : A -416,City Mall Bldg.,Turbhe,Navi Mumbai
* Duration : 07 October 2016 to Till Date
* Designation : Site Co-ordinator

**Work Experience**

* 1 year 10 month Experience as site engineer in R.N.A Builders (NG)in Ghansoli Navi MumBai From 26th Feb 2014 to 05 December 2015
* 2.5 months vocational training at guruatman project(Kalyan) in 2013.
* Work as a asst. architect in Shiv Ram Builders , Allahabad ( U.P)from Oct 2007 to March 2011.
* Work in Design Corner ,dhanbad (Jharkhand) as a trainee from oct 2006 to April 2007

**Job Profile**

* To execute the site as per steel structural dwg.
* To check civil drawings and architectural drawings and liaison with consultants and architect.

**Responsibilities:-**

* To ensure that there are no errors in the drawings.
* To ensure that work is progressive as per planning schedule, quality and budget.
* Daily supervision &Progress report generate.
* Planning of all Project execution and Quality check.

**Authorities:-**

* To release ready for construction drawings.
* To inspect and authorize work, to stop non confirming work.

**Job Description:-**

* Preparation of D.P.R (Daily Progress Report) and D.L.R(Daily Labor Report),Checking of columns and slabs dimensions & reinforcement.
* Familiar with the checklist of cement, sand, bricks concrete etc.
* Estimation of quantities of concrete, steel and all other civil items.
* Good co-ordination with contractor as well as foreman and labor.
* Knowledge of water proofing, brick work, internal plaster & external plaster of superstructure.
* Co-ordination with clients and contractors.
* Estimation of the Quantities of steel & concrete.
* Preparation of Daily Progress Report.
* Execution of site work.
* Preparation of BAR BENDING SCHEDULE.
* Estimation of Quantities of Concrete, Steel & Shuttering etc.
* Execution of R.C.C work etc.
* Preparation of pour card & B.O.Q etc.
* Site supervision for all the activities on site.
* Checking bar bending schedule .
* Making indent for steel and concrete .
* Contractors bill checking and certification .
* Planning activities at site and meeting with contractors.
* Tracking the activities as per schedule.
* Checking of sieve analysis of aggregates as per IS Code.
* Prepare the bar chart and follow the progress of work as per schedule.

**Academic credentials:-**

* **B.TECH (Civil Engineering)** from Uttar Pradesh Technical University with 66.7 % marks in 2016.
* **Diploma in Architectural Engineering** from Uttar Pradesh Technical University with 63% marks in 2006.
* **Intermediate** from Hanuman Singh Inter Collage, Deokali Ghazipur (U.P) in 2003 secured 1st division with an aggregate of 64%.
* **Matriculation** from hanuman Singh Inter Collage, Deokali Ghazipur (U.P) in 2001 secured 2nd division with an aggregate of 59%.

**Additional Skills:-**

* Auto cad ( 2D )

**IT Skills:-**

* Operating system :Windows XP/007
* Office Automation Program : MS Word / MS Execl

About the Working Projects –

N.G. Grand Plaza (project name) at ghansoli in navi Mumbai , I have started yet till foundation and completed upto stilt & first after I am engaged in other sites of R.N.A Builders in brickwork,plasterwork ,finishing work

Presently I am working as a Site Co-ordinatior of Laxman Appa & CO. , handling all the running sites & Visit the sites alternate to check the progress & quality of the work.

**Hobbies:-**

* Playing cricket

**Current Salary** - 25000/Per Month

**Notice Period** - Completed

**Total Experience** – 02 years

 **DECLARATION**

I hereby affirm that the above information is true to the best of my knowledge.

Date

Place-