

**PAVITHRA**

**Pavithra.349755@2freemail.com**

**CAREER OBJECTIVE:**

**"Seeking for a challenging career position in a reputed concern which will offer me long term opportunities for professional growth."**

**QUALIFICATION:**

**BBM**

**COMPUTER SKILLS:**

 **Basic in Computer Application**

 **Diploma in Financial Accounting**

**PERSONAL SKILLS:**

* **Communication Skills**
* **Ability to work in Team**
* **Ability take Responsibilities & to perform the given Task**

**WORK EXPERINCE:**

* **Worked as a Office Assistant/accounting adminstration for 3 years**
* **Presently working in S Cube Project Company From 7months**

**PERSONAL DATA:**

**Date Of Birth : 12-04-1987**

**Sex : Female**

**Marital Status : Unmarried**

**Nationality : Indian**

**Religion : Hindu**

**DECLARATION:**

 **I hereby declare that the details & information provided above are all true, correct and authentic to the best of my knowledge and belief.**