 **Komal.350175@2freemail.com**

**Komal**

**CAREER OBJECTIVE:**

To use my skills in the best possible way for achieving the company’s goals and to enhance my professional skills in a dynamic and fast paced workplace.

**EXPERIENCE IN U.A.E**

**Al Taj Advertising:** July 2010 to July 2012

**Designation:** Promoter

**Responsibilities**

* Demonstrate and explain products, methods and services in order to persuade customers to purchase products or utilize services.
* Identify interested customers in order to provide them additional information.
* Distribute product samples, brochures, and other incentives to persuade people to buy products.
* Record and report on sales and demonstration related information (interest level, questions asked, number of samples distributed etc.)

**EXPERIENCE IN INDIA**

**Rajasthan Travel Service:** January 2013 to December 2013

**Designation:**  Executive Tour Cooperator

**Responsibilities**

* Worked as inbound tour cooperator, laying out travel plans for the customers.
* Communicate with managers and booking agents.
* Make all travel arrangements including rental car, guide, tickets and accommodation.
* Keep travel expenses within the customer’s budget.

**EDUCATIONAL QUALIFICATION:**

|  |  |  |
| --- | --- | --- |
| Degree | Year of passing | University |
| Bachelors In Arts ( French, Public Administration, Political Science) | 2008 | Rajasthan University  |
| XII | 2004 | C.B.S.E Board |
| X | 2002 | Rajasthan Board |

**ACHIEVEMENTS:**

* Passed DELF A2 Level in French from ALLIANCE FRANCAISE with aggregate of 90%.
* Achieved Gargi Scholarship in Secondary Exam (agg. of 82%) from Rajasthan Board .

**SKILLS**

* **Communication Skills:**

 Deals with internal and external customers at all levels via telephone, emails and face to face to ensure

 successful communication via actively listening and probing questions.

* **Team Player:**

Enjoys sharing knowledge and encouraging development of others to achieve specific team goals.

* **IT Skills:**

Ms Office, Ms Excel, Ms Word, Outlook, Internet, Email etc.

**HOBBIES & INTERESTS:-**

* Networking
* Reading
* Music

|  |
| --- |
|  |