**Application for the Post of Medical coding**

**CURRICULAMVITAE**

**

**SAJAN**

**SAJAN.350272@2freemail.com**

***Personal Data***

Date of Birth : 18.10.1988

Age : 28years

Gender : Male

Nationality : Indian

Marital status : Single

Religion : Christian

**OBJECTIVE:**

To obtain a challenging and growth oriented position with my knowledge, experience and rise to eminence by utilizing my talents with dedication, determination and sincerity seeking challenging career with compensative atmosphere to enrich my career.

**Educational Qualification:**

* [**Certified Professional Coder®**](http://www.google.co.in/url?sa=t&rct=j&q=cpc%20certification&source=web&cd=1&sqi=2&ved=0CDEQFjAA&url=http%3A%2F%2Fwww.aapc.com%2FCPC&ei=s9TRUOinEcLprQfmvoGADQ&usg=AFQjCNH9mZS9UpRYMHpHEN3h8w4VF6r0KQ&bvm=bv.1355534169,d.bmk) (CPC)

 Membership ID: 01288710

* **ICD 10 CM Proficiency Assessment**
* **BSc in Nursing**(RGUHS)
* **HSE**- Govt of

Kerala

* **SSLC** Govt of Kerla

**Membership:**

Life membership at Karnataka stateNursing Council

Membership

**Core competence:**

* Strong Medical Background.
* Strong analytical skill and reasoning ability.
* Ability to grasp and learn new concepts quickly.
* Excellent communication skills.
* Ability to work in a demanding rigorous, and

exhilarating team environment.

* Good inter personal skills.
* Ability to work under tight schedule
* Ability to work in a team or individually.

**PROFESSIONAL EXPERIENCE:**

**1)Prime Care Medical Center,Abu dhabi**

**21 MAR 2015 To Present**

**Nature & responsibility of work :**

Submission and resubmission of various insurance claims. Currently we are dealing with 21 insurance companies Like Daman,ADNIC,Nextcare,NAS,ALICO,SAICO,OMAN etc.

Accurately assign ICD-9-CM and CPT code and sequence diagnosis and procedures per patient medical records, utilizing company software and input information in to computerized patient record system

**2) Omega Healthcare Pvt Ltd, Bangalore**

10FEB 2013 to JAN 05 2015

**Nature & responsibility of work :**

* Medical coder Evaluation and managment (E/M).
* Accurately assign ICD-9-CM ,ICD 10 CM and CPT code and sequence diagnosis and procedures per patient medical records, utilizing company software and input information in to computerized patient record system.
* Maintained 99% of accuracy and productive quality.
* Achieving more than Target every day, consistently with a Productivity & quality.
* Maintaining the Complete Track of Client Information as knowledge documents.
* Meeting the client SLA.
* Share the workload of other team members whenever it's high with to meet the teams daily Production.
* Interacting with Clients, Attending the client Calls and client meeting
* Maintaining the Complete Track of Client Information as knowledge documents

**Technical skills**:

* Windows, MS Office, Excel, Open office, Photoshop & Internet.
* Worked in various Software (Citrix , 3M, A-life, Putty,)

**Language known**

* English
* Hindi
* Malayalm
* Tamil

I hereby Acknowledge that all the information provided above are true and accurate as per my knowledge.