**BIO-DATA**

**Name : SANDHYA**

**Sandhya.360569@2freemail.com**

**Date of birth : 27-03-1978**

**Maritual Status : Married**

**Religion & Caste : Hindu-Ezhava**

**Sex : Female**

**Nationality : Indian**

**Educational Qualification : Degree in commerce**

**Technical Qualification : Type writing English Higher,**

 **Word Processing Higher,**

 **Diploma in Computer Applications,**

 **Internet, e-mail, Scanning etc.**

**Experience :**

**Office Staff cum Data Entry Operator : 05-11-2005 - 06-02-2011 (Engineering College)**

 **06-06-2011 - till date (CBSE residential School)**

**Tuition teaching experience (Maths) in more than 12 years**

 **Joining time : Based on your urgency**

**Language known : English/Malayalam**

**Declaration:‐**

**I here by declare that the above mentioned details are true and correct to the best of my knowledge and belief.**

**Yours faithfully**