CURRICULAM VITAE

MUNEER.350395@2freemail.com

MUNEER

 Obtain my career growth through a leading hospital with my service, which will

help me to develop my knowledge & Profession and to contribute the success of

the hospital.

Education

Medical Laboratory Technician Course from Vivekananda college Thirupananthapuram, (Under the Bharat SevakSamaj ) (2007 –2008)

Higher secondary from B N V H.S.S Thiruvallam,Thiruvananthapuram (Dist.), Kerala, (2002 Batch)

High School from V P S H.S.S Venganoor, Thiruvananthapuram, Kerala,(2000 batch)

COMPUTER AND OFFICE SKILLS

Computer Awareness Programming from Software Training Park India

(2005)

Development of Computer Management from Sri SwathyThirunalEducational Rural Development Society Neyyattinkara (2007)

KEY QUALIFICATIONS

Haad exam passed (Phlebotomist) in 2013 April

Over more than six years’ experience in Medical Laboratory divisions.

 . Phlebotomy

 . Clinical Chemistry

 .Haematology

 . Microbiology

 . Accessioning

 . Report entering

Professional Experience

Jaya Laboratory& ECG

Vizhinjam, Thiruvananthapuram, Kerala, India.

. 2008 April 10 to 2009 October 28 Phlebotomist and laboratory technician.

Gulf Diagnostic Centre Hospital

( Joint Commission International Accreditation (JCIA),

 Sheikh Khalifa Excellence Award (SKEA))

. 2009 Nov. 4 to 2013 April 31

Documentation Assistantin Laboratory

.2013 May 1 to 2014 Jan 02

Phlebotomist.

* Identify the patient positively as pre the hospital policy on patient identification.
* Collect specimens adequately and appropriately as per the physicians order and test requirement
* Label the specimens soon after the collection
* Accessions laboratory specimens and distribute it to appropriate sections
* Performs clerical duties in the laboratory reception

ADNOC RUWAIS HOSPITAL

ABU DHABI , UAE

February 4, 2014to present

Phlebotomist.

* Collect specimens adequately and appropriately as per the physicians order and test requirements.
* Provide instruction to patients before specimen collection.
* Follow the policy and procedure for patients identification and specimen collection.
* Participate in continued professional development programs to update knowledge and expertise related to the work.
* Responsible for Send Out Samples to our Reference Laboratory
* Accessions laboratory specimens and distribute it to appropriate sections
* Performs clerical duties in the laboratory reception

DrivingLicense

U.A.E valid driving license ( light vehicle )

Reference :

Available up on request.

Declaration

I hereby declare that all the above information is true and correct to the best of my knowledge and belief.