**JACKSON**

Jackson.351183@2freemail.com

**SUMMARY OF PROFESSIONAL COMPETENCES**

* World Class Operations (WCO) focused improvement champion
* ERP champion for contracts, I-Supplier and I- Sourcing modules for Kenya Airways limited
* Procurement processes manuals and plans champion
* Superb written and oral communication skills
* Extensive experience in contract negotiations and supplier management for services/product categories and operational spend
* Dedicated towards value addition processes that support business strategy as per mission analysis

**PROFESSIONAL AFFILIATIONS**

* Kenya Institute of Supplies Management (KISM)

**PROFESSIONAL EXPERIENCE**

Researcher and Trainer, Centre of advance procurement studies CAPS, June 2016 to date

* Training on supply chain module and trends for corporates

Procurement Specialist, Hawat consultants, Feb 2014 to date

Main tasks assigned include;

* Development and preparation of procurement manuals
* Development and preparation of procurement plans
* Contract management both for the firm and clients
* Preparation and implementation on budgets
* Consulting and educating SME’s on procurement and tendering processes
* Value chain analysis for clients ventures

Procurement Officer, Supply Chain Dept, Kenya Airways Limited, May 2010- Feb 2014

Tasked to implement and maintain cost effective procurement requirements for Kenya Airways ltd in order to achieve a safe, sustainable and reliable supply chain and increase shareholder value and organization’s profits.

* Directly administering about 500 contracts, over 250 suppliers, 20 product/service lines and over 50 internal customers;
* Monitor supply markets and trends( e.g. material price increases, shortages, changes in suppliers) and interpreting the impact of these trends on company strategies in order to deliver the best value for money and increase profits;
* Developing supply options that support company plans;
* Manage day to day relationship with the suppliers e.g. communication and feedback, query analysis and response to ensure that suppliers support business operations;
* Evaluation of supplier performance against specified performance indicators and automation of the contracting process to ensure adherence to key contract milestone;
* Provide periodic reports on procurement KPIs to various business stakeholders to ensure management feasibility across the company;
* Deliver saving through smart spend management to support business financial objectives;
* Developing and maintaining supplier database throughout the network of 55 stations.

Supplies officer, Kenya Airways Limited March 2005- May 2010

* I was tasked with the role of managing inventory to ensure best utilization of inventory and other resources to optimize value for money through best warehousing practice;
* I managed the company disposal process to ensure compliance with the company disposal policy and deliver value for to the company;
* I helped in system development for inventory module that will support all transaction and produce reports for management decisions.

Assistant Purchasing Officer, Maseno University, Jan 2003 – Feb 2005

* I was responsible for tendering process, maintaining supplier database and vendor performance management.
* Attained competences such as Team player, Result oriented, Honesty, Integrity, Customer focused, Resilience, Tactical, Thoroughness and Assertive.

Accounts Executive, Netplus Solutions, Jan 2002- November 2002

* I was tasked with developing and maintaining new clientele, create domain on the web and maintain the domain

**EDUCATION**

***JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY 2012-2016***

Masters of Science in Procurement and Logistics- Awaiting final award

**JOMO KENYATTA UNIVERSITY OF AGRICULTURE & TECHNOLOGY- April 2005- June 2009**

Bachelor of Purchasing and Supplies Management - Attained a Second Class Upper Division

**JOMO KENYATTA UNIVERSITY OF AGRICULTURE & TECHNOLOGY- Jan1999- March 2001**

Diploma in purchasing and supplies management - Attained a Credit

**SKILL BASED TRAINING**

* Enterprise Resource planning (ERP) Champion for Supply Chain Modules (Contracts, I-supplier and I- sourcing)
* World Class Operations (WCO) training
* IATA Contracts Performance Management training
* IATA International negotiation skills
* Bullet Proof Manager Training (part I and II), by Raiser Resource Group
* Management and Supervisory skills by KQ training school
* First aid skills by St. Johns
* Fire Marshalling by Urban Fire ltd