 **Objective**

JEROME

[JEROME.351197@2freemail.com](mailto:JEROME.351197@2freemail.com) To seek a varied role that will allow me to consolidate both my education and professional background, expand my knowledge and provide opportunities for personal and professional growth by embarking on new and challenging tasks.



**Education**

**Tertiary**

Batangas State University

Malvar, Batangas

Bachelor of Science in Accounting Management (Undergraduate)

**Working Experiences**

**SM HOME WORLD**

Sales-Merchandiser

December 1, 2008–May 30, 2009

* Provides good customer service at the selling area.
* Assist in visual displays of merchandise.
* Describe the feature of the items
* Sittings displays to ensuring that products achieves its share of space.
* Ability to work on own initiative and manage own calls.
* Replenishes stocks periodically.
* Ability to talk to customer and demonstrate the product.
* Developing sound business relationship with all customers.

**JAMS TRADING COMPANY**

Storekeeper/Warehouse Assistant

October 28, 2007 - April 28, 2008

* Receives, process request for stocks, supplies, materials and equipment.
* Arrange all stocks according to categories.
* Encodes Point of Sale, analysis of Movement of Stocks, inventory, Creating P’count.
* Forward all documents, received items to accounting.
* Submitting and reporting a monthly request and consumption report.
* Perform annual inventory.
* Maintain cleanliness and orderliness at the Storage Area.

**CORDOBA FURNITURE FACTORY LLC**

Beamsaw Operator/Membrane Pressing

June 11, 2014-November 11, 2016

* Responsible for operating various manual and automated equipment in the production process
* Experience with Computerized machinery
* Ensuring all parts meet strict manufacturing requirements.
* Load/ Unload saw machine.
* Maintain organization of jobs and material inventory.
* Be flexible and willing to tackle new challenges and have a positive “can-do" attitude.
* Perform cleaning and general maintenance
* Knowledge when and how use calipers, micrometers, gauges, and other measuring equipment to be sure all parts meets customer specifications.
* Knowledge safely lifts, load, and unload material from manufacturing equipment.
* Have general understanding of basic machine shop equipment and its safe operation.
* Proficient with PC operation.

**FAST SERVICES CORPORATION (Subcontractor of Nestle Philippines Inc.)**

Production Operator-Packer & Stacker

June 18, 2009 –July 31, 2013

* Primary responsible for packing and stacking of finished good product.
* Stack and pile finished good into pallet.
* Checking of product, like sorting, wrong cut and weighing.
* Ensuring work areas are clean and tidy and observe security and safety regulations.
* Providing customer support in order taking and liaising
* Verifying the damaged goods and puts up the claims to Insurance Company/Suppliers and follows up the claim settlement.
* Supervises and maintains warehouse safety program.
* Checking of stacking report.

**Personal Information**

Date of Birth : October 02, 1985

Gender : Male

Civil Status : Single

Nationality : Filipino

Language : English, Filipino

Visa Status : Visit Visa

*I hereby certify that the above*

*information is true and correct.*

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