# C:\Users\system6\Downloads\DSC_0095.JPGISTQB Certified Tester. Visa status: Tourist visa

# RESUME

[**LATHEEFA.351265@2freemail.com**](mailto:LATHEEFA.351265@2freemail.com)

**LATHEEFA**



**OBJECTIVE:**

**To be associated with a progressive organization that provides an opportunity to apply my knowledge and skills in order to keep abreast with latest trends and technologies.**

**ACADEMIC PROFILE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Class** | **Name of the Institution** | **Board of Study** | **Year of Study** | **Percentage** |
| M.B.A | UNIVERSITY OF MADRAS | Madras University | 2013-2015 | 65% |
| B.C.A | JUSTICE BASHEER AHMED SAYEED COLLEGE FOR WOMEN, CHENNAI-600018. | Madras University | 2009-2012 | 81 % |
| **XII** | ST. RAPHAEL’S GIRLS’  HIGHER SECONDARY  SCHOOL, CHENNAI-600004. | State board | 2008-2009 | 81% |
| **X** | ST. RAPHAEL’S GIRLS’ HIGHER SECONDARY SCHOOL, CHENNAI-600004. | State board | 2006-2007 | 87.8% |

**TECHNICAL QUALIFICATIONS:**

* B.A. Hindi
* Typewriting Senior Grade
* Diploma in Computer Applications

**EXPERIENCE SUMMARY:**

As part of my assignments for quality engineering and assurance, I have been working in Functional Studies and Testing.

Organization: **Cognizant Technology Solutions**

Designation: Programmer Analyst

**Role and Responsibilities**

* Leading the offshore team for project execution
* Estimation and task allocation.
* Daily onsite client interaction, attending triage, WPR and WPI calls.
* Sending daily status and weekly status reports to onsite clients
* Requirement analysis
* Test Case Design
* Test Execution
* Defect Tracking in Rally Dev/ Clear Quest
* UAT Test Execution
* Production Validation (Live environment)
* The project's impacts were across domains, I had to coordinate data and functionality across with various teams, to retrieve usable data.
* I played the role of POC for PBoB-Rand ICS applications and was involved in all business discussions in framing requirements and also provided estimates

**Corporate Trainings attended in Cognizant Technology solutions:**

* Introduction to Healthcare Management (AHM 250)
* Advanced training in Excel using Macros
* Agile Scrum
* WGS and Non WGS Backend systems (Chips, Facets, Aces, NASCO, CS90)
* Gained thorough knowledge on the following by attending Classroom trainings:
* Automation Testing – QTP, QC, RFT, UFT
* SQL
* EDI basics
* Agile Scrum
* ADPART
* Gained knowledge on RFT and UFT through WebEx.

**Certifications completed:**

* **ISTQB** Foundation Level External Certification with 92%.
* **AHM 250** Internal Certification

**CO/ EXTRA-CURRICULAR ACTIVITIES:**

* Secured First place in Hindi in the higher secondary Public Examination,
* College Proficiency holder in Hindi,
* An active member in NSS,
* Participated in the Paper presentation competition conducted by Henkel India Limited,
* Participated in various Quiz competitions and Speech competitions.
* Won 1st prize in the inter school level English skit competition during standard XI.

**ASSETS AND STRENGTHS:**

* Dedication
* Self confidence
* Self control
* Self motivation
* Punctuality and Team Work

**AREA OF INTREST:**

|  |  |
| --- | --- |
| * Administration * Online Marketing * Advertising * Training & Development * Teaching * HR | * Software programming * Branding. * System Handling. * Human Resource * Procurement * Banking and Finance |

**PROFESSIONAL SKILL SET:**

**Languages known**   **:** C, C++, Java.

**OS Exposure**  **:** Windows 98/XP/2000**.**

**Databases :** MS-Access, Oracle 8i, SQL Server 2000

**Scripting Languages :** JavaScript, HTML

**PERSONAL PARTICULARS:**

**Husband’s occupation :** Public Relations Manager, Abdulla Hussain Typing, Dubai

**Date of Birth** **:**  02 June 1992

**Marital Status** **:** Married

**Religion** **:** Muslim

**Gender** **:**  Female

**Nationality** **:** Indian

**KNOWN LANGUAGES:**

* English - Speak, Write, Read.
* Tamil - Speak, Write, Read.
* Hindi - Speak, Write, Read.
* Urdu - Speak.

**DECLARATION:**

I hereby declare that all the information furnished above is true to the best of my knowledge.