**NIRAJ**

**NIRAJ.351455@2freemail.com**

**CAREER OBJECTIVE**

To become a part of growing organization & to utilize my technical abilities for the organization & self development.To ensure that my talent is useful for the company as well as my private growth.

**EXPERIENCE**

* Currently working in **Shipping & Freight Forwarding Company** in the Operations, Export Shipment Handler, Import Shipment Handler, Customer Services, Custom Clearance Documentation with Dubai Customs, Logistics Coordinator, Transportation Co-ordination, Accounting & Sales, Deliver Order Issuance & Custom Manifestation since From May’11 to till date.
* Working as Trainer in Private ComputerInstitute ShreeSoft Computers from March 2010 to April 2011.
* Working as Customer ServiceExecute in Plexus BPO Services for 1 Year from Jan 2009 to Feb 2010
* Working as Data Entry Operation in Software Technology Park of India Pvt. Ltd from Feb 2008 to Jan 2009.
* Working as Sales Representative & Customer Services for 1 year in Sona Medical & Agencies from March 2006 to Jan 2008.

**EDUCATIONAL QUALIFICATION**

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| --- | --- | --- | --- |
| **DEGREE** | **UNIVERSITY** | **SCHOOL & COLLEGE** | **YEAR** |
| S.S.C. | PUNE | Dr. GUJAR SUBHASH HIGH SCHOOL  | MAR 2006 |
| H.S.C | PUNE | Dr. GUJAR SUBHASH COLLEGE | FEB 2008 |
| B.COM | PUNE | SVKT COLLEGE | MAR 2011 |

**OTHER QUALIFICATION:**

* Typing Speed 50WPM
* Good Knowledge of ComputerSoftware&Hardware, Can use Computer at Fundamental Level**.**
* MS OFFICE& Internet
* Tally 9.0 (Accountancy)

**Declaration:-**

I hereby declare that the above given statements are true and correct to the best of my knowledge