**RESUME**

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| photoABDUL.351925@2freemail.com  | OBJECTIVE*:***To be associated to an organization where there are opportunities to improve my skills and knowledge and at the same time work in a team where my hard work, creativity and sincerity are recognized and rewarded.**EDUCATION* Post Graduate in Master of Business Administration(MBA),Logistics & Finance (2016) Guruvayurappan Institute of Management, Bharathiyar University,

 Coimbatore, Tamil Nadu, India.* Graduate in Bachelor of Commerce (BCOM.CA)(2014)

AJK College of Arts and Science, Bharathiyar University, Coimbatore,Tamil Nadu, India.PROFESSIONAL EXPERIENCE* Air Cargo Asst. Operation Executive at Space International Air Travels Pvt Ltd (EMKE Group)

Nedumbassery, Ernakulum. (5 Month Training).CORE RESPONSIBILITIES * Import Documentation **–** Collection of delivery order, Airway bill, Invoice, Packing list.
* Export Documentation – Preparation of shipping bills, invoice and packing list.
* Export Bill Filing (Customs).
* P.Q Coordination and Filing.
* Solving the problem related to documentation.

IT SKILL* MS Office, Tally, Photoshop.

PROFESSIONAL DEVELOPMENT* Experienced in Big Bazar palakkad during Internship.
* Experienced in Kerala Roadways (KRS) Kanjikode, Palakkad during Internship.
* Successfully participation in “Industrial Training” on Malabar Cements.Ltd.
* Participation in national seminar on business ethics in AJK College, Coimbatore.
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| ***Languages Known***English, Hindi, Malayalam,Tamil. | PERSONAL INFORMATIONName      : ABDUL Date of birth  : Single**PASSPORT DETAILS:** Date of Issue      : 09-09-2014Date of Expiry      : 08-09-2024Place of Issue      : MalappuramPERSONAL SKILLS* Easily adaptable to any environment.
* Good coordination and communication skills.
* Quick learner and a great team player.
* Goal oriented and confident in executing assigned tasks.

DECLARATIONI hereby declare that all the information mentioned above is true to the best of my knowledge and belief. If given a chance, I promise to work with extreme honesty, sincerity and commitment. |