

**CURRICULUM VITAE**

**MOHMMAD**

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**Career OBJECTIVE**

Intend to build a career with leading corporate which will help me to explore myself fully and realize my potential. I am confident that my commitment and team work will result on exceeding organization’s expectations.

## Educational Qualification

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* **2010- 2014 - Bachelor of Commerce (Computers)** from Govt. Degree College, Kakatiya University, with Second division.
* **2008 – 2010 Intermediate Education, CEC** from Panjetan Inter & Degree College, Board of Intermediate Education, Andhra Pradesh.
* **2008- Secondary Education** from Govt. High School, Board of Secondary Education, Andhra Pradesh.

**Professional strengths**

* Quick Learner
* Customer Service
* Stock Reconciliation
* Cash Handling
* Team Player

**Key Computer Skills**

* Tools : MS – Office, Internet applications, Typing 37 words per/min.

**Work Experience**

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**Indoor Sales Executive Nov’ 2014 – Dec’ 2016**

BIG C MOBILES, INDIA **Responsibilities:**

* Handling sales activities of the showroom
* Constantly achieving sales targets put forth by the management through promotions, effective selling and cross selling
* Supervising administrative activities of the showroom and reporting the same to showroom in charge
* Managing daily office activities like closing and opening
* Performing sales activities like attending to customers, needs analyzing, sales assistance and in-house promotions
* Supervising housekeeping and maintaining cleanliness of the showroom
* Coordinating with the purchase department in procuring the right products depending on market trend
* Monitoring market trends and customer needs and informing the management accordingly

**Extra-Curricular Activities**



* Browsing, Swimming, Listening Music.