**Sirajuddin.352064@2freemail.com**  

**Sirajuddin Curriculum Vitae**

**Career Objective **

To be employed in a progressive Organisation where I can apply my knowledge, skills and to take up job responsibilities to contribute towards organisation’s success.

**Highlights **

Sincere, hard working, punctual and dedicated. Capacity to analyze situation and solve problems. Confident about taking up new challenges and delivering desired results.

**Experience **

#  **Print View – Kerala - India / Jul ‘14 – Jan ‘17**

*Job description:*

# Worked as ***Graphic Designer***

*Work responsibilities:*

Coordinated with 4-member team to develop engaging and innovative graphic designs.

Business Identities, Logos, Branding, Flyers & posters

Page layouts & Booklets, Packaging

# **Glass Emporium – Kerala - India / Apr ‘12 – Jun ‘14**

*Job description:*

# Worked as ***Office Admin cum Designer (Glass Etching)***

*Work responsibilities:*

Responsible for all aspects of the day to day running of the filing, copying, and invoicing jobs.

Responsible to handle the telephone enquiries.

Provide secretarial and clerical support to staff and management.

Making Designs for etching and Acid Works

# **Al Sadaf Printing Press - Ras Al Khaimah / Nov ‘09 – Mar ‘12**

*Job description:*

# Worked as ***Senior Graphic Designer***

*Work responsibilities:*

Business Identities, Flyers, Booklets

Brouchers & Leaflets and all Commercial Works

Pre press works

# **Emirates Publishing and Printing Press - Ras Al Khaimah / May ‘05 – July ‘08**

*Job description:*

Worked as ***Graphic Designer cum CTP operator***

*Work responsibilities:*

Preparing Business Identities, Flyers, Booklets, Brouchers, Leaflets and all Commercial Works.

 Convert files to PDF, Making plates with PRESSTEK DIMENSION 400.

 Assisting Hardware and Networking problems

# **Photoprint Digital Modelling Studio – Kerala /Jan ‘03 – Dec ‘04**

*Job description:*

Worked as *Graphic Designer*

*Work responsibilities:*

Digital Imaging

Photo Retouching

Photo Album Designing

Promotional Designing & its own Advertising.

**Educational Qualification **

Pre Degree - Commerce

**Additional Qualification **

Advanced Diploma in Computer Application & Programming

Certified in Digital Graphic Designing

 Diploma in AUTOCAD Civil (2D & AutoCAD 3D)

**Computer Proficiency **

Operating systems Windows 7/8/10 & Mac OS

Softwares Adobe Photoshop, Adobe Illustrator, Auto CAD, Corel Draw,

 Quark Express and MS- Office

 Typing English, Malayalam & Arabic

**Personal Information **

Nationality Indian

Religion Muslim

Date of Birth 21-05-1980

Gender Male

Marital status Married

Visa Status Visit Visa

**License A valid UAE License Holder, Valid upto 2018.**

**Years of Exp. 7+ years**

**Languages **

English, Arabic (Moderate), Hindi, Tamil and Malayalam

**Interests **

Surfing, traveling, sports and music

**Reference **

Upon Request

Hope this is adequate to get an opportunity to serve a suitable designation at your esteemed business & awaiting an optimistic reply …