

**SAFIKUL**

[**SAFIKUL.352191@2freemail.com**](mailto:SAFIKUL.352191@2freemail.com)

**CAREER OBJECTIVES:**

Seeking a challenging career in an esteemed organization to put in my innovative

Ideas and hard work to the best use of the organization, which could provide me with

A stimulating work environment and afford me opportunity to continuously learn and

Develop new perspective

**PROFILE SUMMARY:**

* Having 3+ year of experience as a customer service in reputed companies in India
* Worked as a sales executive for one year in reputed companies
* Professionally qualified with diploma off engineering(EC)
* Self-motivated and hard working
* Quick grasp a new ideas and concepts, to develop innovative and creative solutions to almost all problems

**WORK EXPERIENCE:**

**Account maintain assistant:** Yamuna bore wells at putter

* Prepared financial documents such invoices, bills, account receivable, purchase order, report, and other financial records for entry into the computer software
* Undertaken challenge such as filling, typing, basic book keeping, receiving mails, handling phone calls
* Maintaining financial report ,making monthly expensive ,and monthly received money,

**Sales executive:** champions group at Bangalore

* Convince buyer and answering queries, demonstrating/presenting product
* Kept up-to-date product and sales action

**Sales executive and purchase coordinator:** in Shiddas electronics center at puttur

* Make purchase order and have them signed from product manager
* Confer with product manager to determine purchase to be need
* Initiate contact with vendors to check availability of needed documents
* Monitor all purchase requirement and handle adjustment with vendors

**EDUCATION QUALIFICATION:**

* **Bachelor of Engineering(BE)**

Visvesaraya technological engineering 2012-2013

* **Diploma in electronics and communication**

Department of technical education 2009-2012

* **Secondary School Leaving Certificate**

Karnataka secondary education examination board -2007

**PROGRAM AND COMPUTER KNWOLEDGE:**

* **Basics of C,C++**
* **Programs learned**

Signal and system, control system, VHDL, Micro Controller,

Microprocessor, Digital system, Data comm. Network,

Audio video system,

* **Operating system used**

Windows 98, xp, 7, 8.

* **Experiment Done**

PCB Design & Simulation, Conducting Devices, PC Hard Ware & network,

* **Software used**

C, C++, Micro Controller, VHDL, Micro Processor, Micro soft World, Micro Soft Excel, Microsoft Office

**SKILLS:**

* Customer service, sales
* Marketing, communication
* Excellent negotiating
* Social media strategy
* Willingness to learn

**Personal Details:**

Date of Birth: 09/10/1991

Sex: Male

Marital Status: Single

Nationality: Indian

Religion: Islam

Languages Known: English, Hindi, and Kannada, Malayalam.

**DECLARATION:**

I hereby declare that all the above information furnished by me is true and correct to the best of my

Knowledge and belief

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