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**Mikko**

**Mikko.352198@2freemail.com**

**OBJECTIVE**

 To be able to practice my knowledge and skills, to contribute providing care in hospitals, clinical, and private field with the chance to advance information as a health care provider. Promotes professional growth through its program and activities that provides opportunities to enhance one’s potential.

**LICENSE DETAILS**

**PROFESSIONAL REGULATION COMMISSION-REGISTERED NURSE**

**Philippines**

 **Registration**

 **Registration Date:** March 8, 2011

 **Expiration Date:** September 24, 2018

**BASIC LIFE SUPPORT (CPR and AED Program)**

**American Heart Association (AHA)**

 **Issue Date:** March 19, 2016

 **Renewal Date:** March 2018

**IV THERAPY NURSE**

**Association of Nursing Service Administrators of the Philippines (ANSAP)**

 **Card No:**

 **Date Issued:** October 30, 2014

 **Valid Until:** September 24, 2017

**WORKING EXPERIENCE**

**Designation: Insurance Coordinator**

**Company Name: Iranian Hospital**

**Address: Al Satwa Dubai UAE**

February 11, 2017- February 25, 2017

* Process RESUBMISSION AND ACCEPTING CLAIMS.
* Determine the amount of coverage a costumer should receive according to the procedure done and the coverage on the account.
* Made phone calls to confirm the accuracy of medical claims.
* Knowledge in ICD 10
* Process computation per company discounts.
* In depth knowledge of medical terminology useful in reading medical reports and determining insurance coverage.
* Following up approval as needed.
* Process claims of Hospital and Professional Doctor’s fee.
* Knowledge in emailing.
* Handled other related task as required.

**GENERAL WARD: Staff Nurse**

**UHBI Paranaque Doctors Hospital**

June 21, 2011- June 20, 2012

* Provide medications and injections as prescribed by the doctors.
* Administer intravenous fluids and oxygen, if required.
* Monitor patient’s vital signs.
* Provide frequent evaluation.
* Refer any changes in patient’s status or untoward reaction to the doctor.
* Monitor, analyze and record urine and stool output.
* Collect specimens including sputum, stool, urine and send it for medical analysis to laboratory.
* Analyze test results from various departments and record it properly.
* Assist doctors during treatment.
* Prepare the patient for various investigations like ultrasound, echo, CTscan, MRI, Endoscopy, etc.
* Provide general nursing care to all patients.
* Give psychological support to the patient and family members.
* Educate patient and family about the disease and prognosis of patient.
* Participate in service nurse education programs conduct by the hospital.

**EMERGENCY ROOM: Staff Nurse/Charge Nurse/Triage Nurse**

**UHBI Paranaque Doctors Hospital**

June 21, 2012-April 5, 2016

* Prepare the unit and admission of the patient to Emergency Room.
* Evaluation and recording of patients conditions.
* Assist in various procedures like intubation, foley catheter insertion, nasogastric tube insertion, etc.
* Provide bed side nursing care.
* Prepare the patient for various investigations like ECG, Xrays, Ultrasound, etc.
* Monitor the vital signs and report to the physician.
* Administer medications and treatment as prescribed by the physician.
* Collection of samples, evaluate and record the results.
* Provide psychological support to the patient and relatives.
* Maintain barrier nursing techniques and prevent cross infection.
* Follow medical and surgical asepsis.
* Participate in emergency nurse certification trainings and other health service activities.

**Background:**

 **UHBI-Paranaque** **Doctors Hospital, Inc**

 175 Dona Soledad Ave., BetterlivingSubd., Paranaque City, Philippines

It is a tertiary level hospital complete with Emergency Room, Intensive Care Unit (Neonate, Pediatric and Adult), Operating Room and Delivery Room Complex, with facilities of Multi-Diagnostic Services, Eye Center, Laboratory, Pharmacy, Radiology, Nuclear and Rehabilitation Medicine services. It is owned and operated by United Hospital Builders Incorporated (UHBI).

**TRAININGS AND SEMINARS ATTENDED**

**BASIC LIFE SUPPORT (CPR and AED Program)**

 American Heart Association (AHA) Accredited

 INurse Center for Excellence

 2nd Floor, #121 C. Ramirez Building,

 Quezon Avenue corner Araneta Avenue

 Quezon City 1100 Metro Manila, Philippines

 March 19, 2016

**SAFETY MANAGEMENT**

 2nd Floor Conference Room, MS Building

 UHBI Paranaque Doctors Hospital Inc.

 October 24, 2015

**5S PROGRAM SEMINAR**

 By: Quality Assurance Department

 2nd Floor Conference Room, MS Building

 UHBI Paranaque Doctors Hospital Inc.

 August 7, 2015

**BASIC AWARENESS TRAINING on ISO 9001:2008**

 2nd Floor Conference Room, MS Building

 UHBI Paranaque Doctors Hospital Inc.

 February 11, 2015

**REGULAR IV THERAPY TRAINING PROGRAM**

* IVT Updates: Standard of Professional Care in IV Therapy
* IVT Updates: IV Therapy Documentation
* IVT Updates: Fluid Management in Major Burn Injuries

 Association of Nursing Service Administrators of the Philippines (ANSAP)

 2nd Floor Conference Room, MS Building

 UHBI Paranaque Doctors Hospital Inc.

 May 8-10, 2014

**EDUCATION**

**TERTIARY LEVEL:**

* **Manila Central University**

Epifanio delos Santos Avenue, Caloocan,

Metro Manila, Philippines

Bachelor of Science in Nursing

June 2006-April 2009

**SECONDARY LEVEL:**

* **Colegio de San Jose Del Monte**

Poblacion, San Jose del Monte City, Bulacan, Philippines

June 2001- March 2005

**VISA STATUS**

* VISIT VISA: Valid Until March 25, 2017

**PERSONAL INFORMATION**

Age : 28 years old

Sex : Male

 Date of Birth : September 24, 1988

 Place of Birth : Poblacion, San Jose del Monte City, Bulacan Philippines

Civil Status : Single

Nationality : Filipino

Religion : Roman Catholic

I hereby certify that the above statement is true and correct to the best of my knowledge and belief.