ALIM

ALIM.352300@2freemail.com

OBJECTIVES

Willing to work in a competent and innovative work environment to gain valuable exposure that would enhance my skills and strengths in conjunction with company’s goals and objectives.

WORK EXPERIENCE:

Working with Al Mumayaz as Key Account Manager from 05/03/2016 till current

Inventurus Healthcare 15 months for US healthcare as Insurance coordinator from 01/09/2014 to 29/02/2016

Gebbs Healthcare for 14 months for US healthcare as Insurance coordinator from 01/07/2013 to 31/08/2014

Intelenet services limited for 20 months for US healthcare as Insurance coordinator from 01/07/2010 to 31/03/2013

JOB PROFILE

1. Get denied claim paid after coding correction
2. To Promote RCM guidelins and provide training to team about work culture of insurance
3. Achieving target by taking team briefing and helping them how to achieve resolve the claim
4. Imparting product training to Trainees Strategy Development & Implementation at Team Level.
5. Motivating the Trainees to achieve the target by providing them training in terms of product knowledge.
6. Personal follow up on high dollar claims
7. Tracking individual agent performance
8. Analysing individual area of improvement
9. Conduct weekly PKT test to check the knowledge of individual in terms of product

10. Knowledge of ICD 9 & ICD 10

11. Resolve issue between patient & insurance when claim denied stating patient responsibility

12. To make coding correction like Dx, CPT code, Place of service if claim denied for coding

13. Contact insurance for denied claim when information required from insurance

14. Document patient benefits & coverage information in system

15. Find global trends on denials

16. Good knowledge of inpatient, outpatient, Radiology, Lab & E & M codes

17. Knowledge of Credit balance

18. Knowledge of payment posting

19. Good knowledge of CPT & Denials

20. Get the authorization number from insurance if insurance retro auth by sending Medical records

21. To submit a fresh claim after preparing Eclaim or resubmit after denial

ACHIEVEMENTS:

* Received Appreciation Certificate for achieving the targets

* Won many Appreciation Prizez for good performance.

EDUCATION QUALIFICATIONS:

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| --- | --- | --- |
| Exam | Board / University | Year of Passing |
| SSC | MUMBAI | 2003-2004 |
| HSC | MUMBAI | 2005-2006 |
| B.Com | MUMBAI | 2008-2009 |

PERSONAL INFORMATION

Date of Birth : 13h January 1987

Age : 28 Yrs.

Gender : Male

Nationality : Indian

Marital Status : Married

Place of Birth : U.P