**Ms. MERCY **

[**MERCY.352322@2freemail.com**](mailto:MERCY.352322@2freemail.com)

**SUMMARY**: An experience of 17 years as an English Language Teacher,

English Dept. Coordinator, In-charge of English Literary

Association and President of English Club in Maldives.

(IGCSE/CBSE)I can teach the students from Grade 1 to XII.

**OBJECTIVE**: To be associated with a progressive educational organization

that gives scope to apply my knowledge and skills as English

language teacher in senior and junior school & to obtain a

challenging position with an opportunity for growth and

development.

**EDUCATIONAL QUALIFICATION:**

**Degree: University: Year:**

* M.A. ( Eng. Literature) Passed from Osmania University 2012
* M.C.C. Passed from Osmania University 2012

(Communicating for Passed with Distinction

Success) Passed from Osmania University. 2012

* M.C.C. Passed from Osmania University 2012

(Personal Effectiveness) Passed with Distinction

* M.A. (Pol.Science) Passed from Osmania University 1998
* Bachelor of Education. Passed from National College Delhi.

(English & Social Studies) 1997

* Bachelor of Arts Passed from Osmania University 1992
* Intermediate St.Francis Junior College 1986
* S.S.C. St.Ann’s High School 1984

**ADDITIONAL QUALIFICATION**:

* Passed typewriting course from State Board of Technical Edu. - 1986
* A short term course completed in American Accent Training

Specializing in Accent Neutralization for Global Communication - 2007

* A short term course of English Proficiency from English & Foreign

Languages University, Hyderabad, A.P., India. - 2009

* Languages known: English, Hindi, Telugu, Tamil and Malayalam.

**PROFESSIONAL EXPERIENCE**: **ENGLISH LANGUAGE TEACHER**

**1 Presently working as a Secondary English teacher with Asian Inter-**

**National Pvt.School.Abu Dhabi,UAE.( CBSE)( 2016 –Sept. onwards.)**

2 2014 - 2015 worked with Al Noor International school Bahrain.

3 2013 - 2014 - worked with Salalah International School, Salalah, Oman.

4 2011 - 2011 - worked with Oakridge Int’l School, Hyd. [CBSE]

5 2010 - 2011- worked with Ministry of Education, Maldives.[IGCSE]

6 2008 - 2009 - worked with Ivy League Academy, Hyd. [CBSE]

7 2005 - 2007 - worked with Ministry of Edu. Maldives. [IGCSE]

8 1999 - 2003 - worked with Ministry of Edu. Maldives. [IGCSE]

9 1991- 1999 - worked in Indian schools, Hyd.,A.P., [S.S.C/CBSC]

**SIGNIFICANT ACHIEVEMENTS**:

1. Worked as the Coordinator of the English Department in Maldives.

2. Worked as the President of the English Club in Maldives.

3. Worked as the In-charge of the English Literary Association in Maldives.

**JOB RESPONSIBILITIES /ACHIEVEMENTS:**

1.Coordinated various activities like academics, documentation related activities.

2.Helped students in dramatization of English Plays, Elocution competition,

Essay writing competition & conducted the English Day.

3.Conducted various activities for the development of skills in students.

4. Conducted the examinations, invigilation’s and the evaluation activities.

5.Conducted co-ordination meetings every week & discussed with the teacher

about the syllabus, teaching methodology, scheme of work, writing lesson

plans & effective use of teaching aids in the class-room.

6. Conducted one observation period in a term for each teacher & evaluated

their standards by writing the reports and given feedback when required.

7. Conducted remedial classes for the weak students.

8. Conducted enrichment classes for the bright students.

9. Coordinated the department in adopting new &improved techniques in

Teaching English Language.

10.Conducted various activities & programme for the development of the

skills of the Eng. Language i.e. Listening, Speaking, Reading & Writing.

**WORKSHOP ATTENDED**:

1. Attended the workshop on: Teaching English as a Second Language in

Islamiyia school in Maldives.

2. Conducted workshops for : English Language Teachers of Islamiya school.

**MYSTRENGTHS:**

* Passion for teaching profession.
* Patience & Perseverance, which are value added feature for a teacher.
* Adaptable to any environment, friendly & helping nature.
* Personality capable of developing good rapport & support from colleagues & students.
* Professional experience as a backing for working with a team with a wide horizon of the subject knowledge gained throughout my career.
* Capable of composing poems & songs in English Language.