**Hussein.352448@2freemail.com**

*Hussein is a performance driven professional with more than 10 years of hands on engineering & cost control experience. Talent in Management, designing and producing innovative project programs that can promote maximum efficiency while requiring minimal maintenance, Proven ability for proactive trouble shooting, ensuring smooth operations and optimal functionality, Strong leadership skills to motivate colleagues, persuade clients, and forge strong alliances. Forward thinking individual with a demonstrated capability to introduce new project plans and processes to meet ever-changing market trends.*

**CORE PROFESSIONAL SKILLS**

* Multi-Project Management
* Good presentation skills and communication skills
* Proactive Problem Solving
* Process Improvement
* Project Plan Design & Development
* Manufacturing Strategies
* Excellent level of technical competence
* Ability to lead a team and enhance team spirit
* Ability to embrace innovation and drive best practice
* Delay Analysis, EOT & Cost Claims
* ISO & Safety Compliant
* Flexibility around working extended hours
* Ability to use with competence the latest primavera planning software and the ability to train others where necessary

**EXPERIENCE**

**Company: Altorath International Consultant Engineers (AIC)**

**Position: Head of Planning & Projects Follow up Department**

**From: June-2015 to Present**

***POSITION SUMMARY:***

*As a head of planning I’m responsible for representing the planning department and take the lead in all review & approval of the timeframes for the contractors, leading the preparations & submissions of timeframes for all running projects to top management & client’s presentation as per the department’s polices & procedures approved by Top Management & standards which includes resources and costs ensuring close coordination between the planning department & the project members to efficiently collect and process project information for monitoring & controlling on the project. Notify & advise the project managers and report to top management the evaluation & updated progress achievement on the projects. Also, responsible for the ERP & BIM softwares’ implementation & Integration in the company as a team leader.*

**Responsibilities:**

* Providing the policies & procedures for the department as per the responsibilities required
* Reporting & presentation to management the status of all projects included resources, timeframe, technical & financial status along with corrective actions as required
* Providing the policies & procedures for the preparation process of yearly budget plan for each of AAG’s subsidiaries (total 14 companies) which covers Design & Construction scopes of Architectural, Structural, MEP, Infrastructure, Sustainability & Contracting scopes at site.
* Taking the lead for the preparation process of the yearly budget plan by each of AAG’s subsidiaries for the presentation to top management till accrediting stage from management
* Monthly monitoring & controlling the budget plan for each of AAG’s subsidiaries and provide summary reporting/presenting to top management
* Taking the lead in preparation of planning package for each project which shall include but not limited to baseline program, summary schedule, man power histogram s-curve, cash flow s-curve and WBS with resources/material/cost loaded in the master program
* Review and approve the submitted programs by contractors for the projects
* Attending meetings with client to discuss the progress of the project
* Taking lead in coordination and preparation of Key Performance Indicators & Dashboard reports for all main trades / activities on the projects
* Taking lead in updating and revising the Project Baseline Programme as required.
* Awareness of all the critical issues which effects the progress of the works and reporting in timely manner to the Project Manager & top management.
* Taking lead in preparation of EOT, Time & Cost Claims and notify the project managers for submission of notice of variations to client subject to commence the preparation & submission of claims
* Creation of Man-Power Deployment Schedule for each company’s team for the presentation to top management on monthly basis which shall illustrate the team over/less loading as per the prepared and approved procedure
* Taking lead for the centralization of planning section to cover 14 companies under the AAG (Ahmed Almazrouei group)
* Reporting to top management any deviation noticed on the projects
* Other responsibilities/reporting as required by top management, & vice chairman.

**Company: Gulf Precast Concrete Company (GPCC)**

**Position: Senior Planning Engineer**

**From: July-2009 to May-2015**

*As a Sr. Planning Engineer I was responsible for the preparation of Planning Package comprises of baseline program, manpower deployment schedule/histogram, list of deliverables, Cost/Manpower/Progress S-Curve, WBS, Projected Cash Flow, Weekly and Monthly Report, Recovery/Revised Program, Action Plan, etc.*

**RESPONSIBILITIES:**

* Preparation of baseline program using planning softwares such as MS project & Primavera P6 as per the signed contract, BOQ & Scope of works.
* Supervising of preparation of weekly and monthly reports to the client and Management
* Conduct weekly progress meeting with all site team and record it
* Attending weekly progress meeting with client and present the current situation of the project using visual aids such as excel,
* Presenting for monthly presentation to the planning director
* Reviewing and following up subcontractor’s programs to insure that it is in line with the main baseline program
* Controlling and monitoring work progress, and informing Site Team as well to Project Manager any deviation on the project which may affect the critical path of the project and cause delay.
* Prepare mitigation plan to reduce the delays
* Preparation of time extension claim (EOT)
* Preparation & reviewing contracts for the project & sub-contractors (Arabic & English)
* Preparation of Method Statement and coordinate with HSE section for the preparation or Risk Assessment for the submission to client
* Preparation of official correspondence letters to client in case of any deviation on the project (Arabic & English)

**Company: Gulf Precast Concrete Company (GPCC)**

**Position: Planner**

**From: February-2005 to June-2009**

**RESPONSIBILITIES:**

* Preparation of baseline program using Primavera P6 with cost and resource loaded, in line with Contract Document programme of works, Tender and Revise Bill of Quantity (BOQ), LOI, Tender and Revise Drawing and capability of each internal department to do the works for the review and approval of planning manager
* Preparation of daily, weekly and monthly reports
* Monitoring work progress based on cost, resource and duration, informing Sr. Planning Engineer & Site Team as well to Project Manager for any issues will delay the Project
* Following up subcontractor’s programs to ensure that it is in line with the main baseline program
* Prepare mitigating plan to reduce the delays
* Preparation of time extension claim (EOT)

**TYPE OF PROJECTS WORKED ON:**

* Oil & Gas projects with ADNOC, ZADCO , ADCO, GASCO
* Deferent types of projects with Musanada, ADDC, MOPA, MASDAR, Tamouh, ALDAR, NIC & others.
* Shopping Malls/Centers, Such as Al Wahda Mall, Dubai Mall and Iben Batoota Mall
* Associated Buildings, Labour Camps, Staff Accommodations, Residential Buildings and Commercial Buildings
* Construction of Universities such as Zayed University and New York University
* High Rise towers
* Car parking
* Residential Villas such as Emirati housing
* Hotels
* Boundary Walls
* Electrical Substations
* Schools/Kindergarten such as future schools
* Mosques

**EDUCATION**

Bachelor's Degree in Civil Engineering, United Arab Emirates June 2009

Master's Degree (MBA) Project Management, United Arab Emirates November 2015

**Training and Certifications**

* + - Project Primavera P6 Rel. 8.02, Promaster & Oracle, 2012
		- Primavera 6.7 Essentials, Autodesk, 2011
		- AutoCAD 2D & 3D, Autodesk, 2011
		- Bill of Quantities & Specification, Autodesk, 2011
		- Construction Methods, Arabian Gulf Training Center, 2011
		- Project Management Course, Quattro Training Center, 2009
		- Time Management, Quattro Training Center, 2009
		- AutoCAD 2D, Sara Institute, 2006
		- Correspondence, Business for English Communication, 2009
		- Project Management Professional (PMP), Cambridge Educ. Institute, 2010
		- Primavera P3, Sara institute, 2006
		- International Computer Driving License, ICDL-GCC Foundation, 2006

**Languages**

* Arabic- Mother Tongue
* English- Fluent speaking, writing and reading
* French -Beginner

**Computer Expertise**

* Primavera P6
* Microsoft Project
* Microsoft Office
* AutoCAD
* Revit
* Naviswork
* Enterprise Resource Planning (ERP)
* Planning & Project Control System
* Planning & Cost Control System

I hereby certify that the statements and information I have given above are true and correct to the best of my knowledge and belief.