**Curriculum Vitae**

Alam

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**Career Objective**

I am pursuing a professional career in the field of Construction, Industrial and Fire Safety with an

Objective to achieve highest of the standards and competence in the respective field, providing the best of knowledge and experience to accomplish organizational goals and aspiration. I want to make “Safety a way of Life” by including HSE awareness.

**Job Experience**

1**.**

* Organization : **Heera Gold private limited**
* Designation : **Back Office Executive**
* Location : **Masab tank , Hyderabad, India.**
* Duration : **May 2012 to December 2013**

2.

* Organization : **Adroit Neo-tech Solution.**
* Designation : **Telecaller**
* Location : **Basheerbagh, Hyderabad, India.**
* Duration : **March 2014 to May 2015**

3.

* Organization : **Sobha Project and Trade Private Limited**
* Designation **: Safety Officer**
* Department **: H.S.E (Health Safety & Environment)**
* Location **: Kukatpally, Hyderabad , India**
* Duration **: July 2015 to September 2016**

**Corporate Role**

* Ensure all construction activities being planned as per the safety policy objective.
* To review and formalize HSE policy, safety objectives and goals.
* To train and communicate site management for implementation of policies and objectives.
* Review of Risk assessment, method statement and fire emergency plan to ensure safe and documented procedure for working.
* Identify areas for improvement and give safety advice to the site teams by regular site audits.
* Ensure that site teams are proactive, up to date and comply with legislation relating to safety, health and environment.
* Provide training to candidates how to operate different types of fire extinguisher.
* Conducting Mock Fire Drills & Emergency Evacuation procedure.
* Hot Work permits for Hazardous Activities.
* Provide training how to conduct site safety Induction for all employees emphasizing on project safety rules along with all risks of local nature.
* Identifying the hazard by carrying out HIRARC (Hazard Identification Risk Assessment Risk Control) on different activities to safeguard risk through assessment and control measures to avoid any incident or accident.
* Provide training to top management in operating different types of portable fire extinguishers on Quarterly basis.
* Induction training to all the employees who are working at site.
* Scaffolding training.
* Slinging training.
* Toolbox talks on weekly basis.
* Preparation of Emergency Response Team.
* Conducting emergency drills on half yearly basis on different sites.
* Preparation and maintaining of records.
* Ensuring safety signage’s, barricading the excavation areas & critical work areas are being maintained.
* Ensuring suitable and sufficient personal protective equipment’s is issued to all employees.
* Confident and committed to achieve zero accident performance.
* HIRARC (Hazard Identification Risk Assessment Risk Control) for all activities.

**Professional Trainings**

* **NEBOSH** (H.S.W- Health Safety at Work ) Certification from U.K.- BRITISH
* **HABC (**Level 2 - Risk Assessment) (QCF) Certification from U.K.-BRITISH
* **HABC** (Level 2 – International Award in Fire Safety) Certification From U.K -BRITISH
* **IOSH** (Managing Safely) Certification from U.K.- BRITISH
* **Diploma** in Fire, Construction & Industrial Safety Management from IASM Institute at Hyderabad
* Trained & Certified in **Basic Fire Practical’s** **Mock Drill** under divisional officer Govt. of AP.
* Trained & Certified in **First Aid** from St. Johns Ambulance association
* Trained & Certified in safety of **Work at Height** from IASM Institute at Hyderabad
* Trained & Certified in **LOCKOUT-TAGOUT (LOTO)** from IASM Institute at Hyderabad
* Professional Certification In Safety of **Confined Space Entry** from IASM Institute at Hyderabad
* Trained & Certified in **Risk Assessment** from IASM Institute at Hyderabad.

**Academics**

* (Discontinue B.C.A Bachelor of Computer Application) from Osmania University, Hyd, India.
* Intermediate from Board of Intermediate Education, A.P, India.
* SSC from Board of Secondary Education, A.P, India

**I.T Skills**

* Familiar with different Operating Systems
* Familiar with M.S. Office
* Having good typing speed of 45-50 WPM

**Strengths**

* Enthusiastic to learn.
* Flexibility to be Work in any shifts.
* Hard working nature.
* Active listening.
* Multi-tasking.
* Ability to strike conversation and build rapport.

**Personal Profile**

Name : Alam

Date of Birth : 30-04-1993

Marital Status : Single

Languages : English, Hindi, Urdu.

Religion : Islam

Nationality : Indian

**Declaration**

I hereby declare that the information I furnished above is true to the best of my knowledge belief.

**Location :** Hyderabad India.

**Date :**  **(Alam)**