***PERSONAL SUMMARY***

*An energetic, innovative and dynamic TRANSPORT DIVISSION HEAD who has a proven track record in managing a highly commercial operation in a fast-paced environment.*

*Experience of effectively running a successful transport function in a high pressure environment. Responsible for the transport and distribution operations and also for providing excellent standards of service, efficiency and performance through outstanding people management skills.*

*Currently looking for a suitable TRANSPORT MANAGER’S opportunity to join a successful and growing business and to be part of their ongoing and continued success*.

***RESUME***

***Shahid*** ***Shahid.352798@2freemail.com***

***Professional Strength:***

***Area of Specialization***

***Talented, Qualified and Experienced “Transport aggregate system” having over three year experience under leading and reputed companies in UAE***

***Present Avocation:-***

 ***Organization: Automillennium Group Dubai (Al Habtoor Group) Fount.***

 ***Designation: Transport division head – November 2016 – Present***

*“Leading and motivating the entire transport team and responsible for looking after 24 vehicles which run on a 24 hour basis. On call out of hours and at weekends to deal with any urgent matters*”

***Base review for duties responsibilities;***

* *In charge of the day to day operations of the transport department.*
* *Efficiently managing a team of drivers and vehicles.*
* *Dispatching deliveries all over U.A.E and international destinations.*
* *Managing, monitoring and developing a team of drivers and line managers.*
* *Making sure that all transport fleet vehicles are properly maintained and serviced.*
* *Ensuring company compliance of all transport policies, legislation and procedures to do with tachograph and towing etc.*
* *Recruit, interview, select, train, motivate, coach, and mentor shipping clerks and transport drivers*.
* *Full understanding of transport operational systems.*

***Career Experience History In UAE:***

 ***Designation : Transport Supervisor***

|  |  |  |
| --- | --- | --- |
|  ***Company*** |  ***Location*** |  ***Duration*** |
| ***THE ADDRESS DUBAI MARINA*** |  ***DUBAI*** | ***June 2014*** |

***Base review for duties responsibilities;***

* *Shift in charge of hotel transportation.*
* *Responsible for all guest transportation at the hotel.*
* *Communicating effectively with hotel guest and responding to their transport requirements.*
* *Directing all transportation activities at hotel.*
* *Managing ten luxury limousines and driver’s for hotel guest*

***Professional Experience In Reputed Companies In India:***

* ***Designation : Airport Representative***

|  |  |  |
| --- | --- | --- |
|  ***Company*** |  ***Location*** | ***Duration*** |
|  ***ITC WINDSOR*** | ***Bangalore International Airport*** | ***May 2012*** ***to*** ***April 2013*** |

* ***Organization2 : Tree Top Resort***
* ***Designation : Guest Relation Executive***

|  |  |  |
| --- | --- | --- |
|  ***Company*** |  ***Location*** | ***Duration*** |
| ***TREE TOP RESORT*** | ***PALAKKAD*** |  ***Feb 2011******to*** ***Jan 2012*** |

***Educational Qualification:***

|  |  |  |  |
| --- | --- | --- | --- |
| ***Professional& Educational Qualification*** | ***From*** | ***Board/University*** | ***Year of******Completion*** |
| ***BCOM******( Bachelor Of Commerce)*** | ***EIILM*** | ***EIILM University Sikkim*** | ***2012***  |
| ***12th*** | ***Darul Hidaya Higher Secondary School*** | ***Kerala State Board***  | ***2006*** |
| ***10th*** |  ***Darul Hidaya Higher Secondary School*** |  ***Kerala State Board***  |  ***2004*** |
|  ***DAMCC (Diploma In Airport Mgt.)*** |  *Aptech Avalon* |  *Delhi University* |  *2011* |

***Driving License:***

***Holder of valid U.A.E driving License (Dubai) with own car***

***Languages Known:***

***English, Hindi, Tamil, Malayalam and Kannada.***

***Computer Proficiency:***

***Microsoft Office – Word, Excel, Outlook***

***Declaration***

*I hereby declare that particulars of information and facts stated above are correct and complete to best of my knowledge and belief.*

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