**CURRICULUM VITAE**

Experienced Port Planner

Over 15 years of combined Port operations and management experience. As a planner and part of management group, I have the familiarity of working with both manual and automated terminals. I am willing to impart knowledge and eager to develop talent.

Jeffry

**SKILLS AND COMPETENCY**

PLANNING

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LEADERSHIP

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ADAPTABILITY

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COMMUNICATION

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PROBLEM SOLVING

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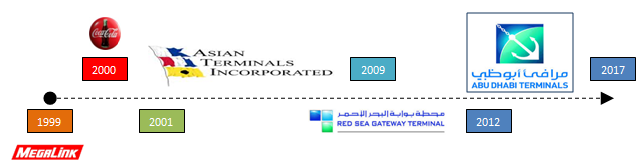
DECISION MAKING

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MENTORING / COACHING

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**PROFESSIONAL EXPERIENCE**



* **ABU DHABI TERMINALS - (MAY 2012 – FEB 2017)**
  + VESSEL PLANNER
  + BERTH AND YARD PLANNER
  + GATE AND YARD PLANNER
* **RED SEA GATEWAY TERMINAL - (MAY 2009 – MAY 2011)**
  + SENIOR YARD AND BERTH PLANNER
  + YARD AND BERTH PLANNER
  + PORT DEVELOPMENT COORDINATOR
* **ASIAN TERMINALS INC - (JULY 2001 – JAN 2009)**
  + ASSISTANT MANAGER – LAND SIDE OPS
  + SENIOR YARD PLANNER
  + YARD PLANNER /

**ACADEMIC BACKGROUND**

1995-1999 **AMA Computer University**

Bachelor of Science in Computer Science

1990-1994 **St. Joseph School**

Secondary Education

1986-1990 **Imelda Elementary School**

Elementary Education

**Systems / Software Knowledge:**

Visual C MS OFFICE Navis N4 Navis XPS /Sparcs

Crystal Report Autodesk 3ds Max SAP R/3 AS-400

AutoCAD Visio

**IT Acquired Knowledge:**

- System / Software Development

- System / Software Documentation

- Planning and Management

- Systems Analysis and Design

**Abu Dhabi Terminals – UAE, Abu Dhabi**

**May 2012 – Feb 2017**

**VESSEL Planner (Nov 2016 – Feb 2017)**

* Direct coordination with shipping lines regarding container stowage and planning as per vessels’ requirements.
* Maintaining open communication with the ship’s Chief Officer with regards to vessel operations and issues.
* Decision making in accordance to maritime, port safety and security rules should issues and concerns arise.
* Planning and coordination with concerned port department concerning operational implementations.
* Overseeing that the plan is followed in timely manner and documentation of vessel operation upon completion.

**BERTH Planner (July 2014 – Nov 2016)**

* Berth scheduling of Ships regarding arrival and communication with shipping lines / agents regarding vessel status.
* Maximizing berthing resources based from incoming vessel schedule, thus lowering manpower and operational costs while providing optimum productivity to vessel clients.
* Reporting to Head Planning Superintendents and Managers regarding berthing schedules and possible berth conflicts. Providing alternative solution during critical moments without sacrificing much delay for Clients and the Terminal itself.

**GATE AND YARD Planner (May 2012 – July 2014)**

* Supervision of Gate clerks with regards to exemption handlings (data issues, gate documentations) and related procedures within the gate process.
* Supervision of Automated Crane Operators with regards to data management, container positioning, scheduling of PMs (preventive maintenance), safety in operations and other related matter that may arise with regards to the cranes’ work continuity.
* Coordination and scheduling of third party requests such as, but not limited to:
  + CFS transfer requests
  + Customs transfer requests
  + Warehouse stripping/stuffing operations
  + Emirates Aluminum operations
* Vessel planning coordination with regards to loading and discharging operations based on daily and weekly forecasts.
* Managing and Highlighting keys issues regarding automations, system upgrades that affect yard and gate operations.
* Forecasting vessel arrivals and road transactions on a weekly basis, to better handle Yard allocations and maximizing yard capacity.

**Red Sea Gateway Terminal – KSA, Jeddah**

**May 05, 2009 – May 05, 2011**

**Senior Yard and Berth Planner**

* Leading a Team of Yard Planners in coordination with clients, rational planning and approval of critical changes needed in order for the Terminal to work smoothly in the course of its 24/7 operation.
* Approval and Supervision of allocation of Yard plans for Empty and Laden shipping containers.
* Supervising / Planning the segregation of Imports, Trans-shipments, Exports and IMO DG (dangerous goods) inside the Container Yard.
* Coordination with Shipping Lines regarding loading and discharging operations.
* Berth scheduling of Ships regarding arrival and communication with shipping lines / agents regarding vessel status.
* Managing yard movements with regards to Custom requirements.
* Reporting to Head of Operations and Planning Managers regarding yard status, berthing schedules and capacity capability of the Terminal. Providing alternative solution during critical moments without sacrificing much delay for Clients and the Terminal itself.

(**Special Project) -Project Coordinator to OPS-Dept**.

Part of my job is to coordinate with the Project Construction Team and liaise requirements with my department.

* Create / Discuss presentations and requirements to Project and Operations department.
* Prepare Monthly / Quarterly and Annual Progress reports for presentation to Project and Higher management.
* Create operational work process viable for Jeddah port operations.
* Documenting work process from each section of the department and compiling it into a standard Operations manual, this served as a Standard Operating Procedure for the whole terminal.

**Asian Terminals Inc. - Philippines**

**July 2001 – January 2009**

**Asst. Manager – Land Side Operations**

February 2006- January 2009

* Leading and managing four Equipment Control officers and ten yard supervisors in handling yard operations.
* Managing port yard and heavy equipments, making sure its availability and utilization are manipulated to its full capacity.
* Conducting weekly toolbox meeting that will cater to Supervisors and Equipment Operators awareness with regards to Occupational Hazards and Safety Issues.
* Conducting daily and weekly operations meeting to supervisors and equipment control officers regarding yard situations for day and night shift.
* Participating in daily management meeting with regards to operational approach and manpower management.
* Planning and segregation of Imports, Trans-shipments, Exports and DG (dangerous goods) inside the Container Yard.
* Performance appraisal and evaluation for management personnel.
* Coordination to Shipping Line clients in forecasting weekly/ daily container receivables and deliveries.

**Yard Planner**

July 2001 – February 2006

* Implementing yard plans for the shift.
* Monitoring equipment availability and making sure of its maximum utilization during deliveries and discharging operations.
* To ensure deliveries and receivables serviced at the fastest time possible.
* Leading five supervisors and at least 30 operators every shift, making sure both yard and vessel operations catered efficiently for all yard operational need.
* Shift report generation at every end of shift.
* Monitoring supervisor and operators’ attendance during every shift.
* Allocating Yard plans for Empty and Laden shipping containers.
* Planning and segregation of Imports, Trans-shipments, Exports and DG (dangerous goods) inside the Container Yard.

**Coca-Cola Bottlers Inc. – Philippines**

**June 2000 – May 2001**

**Systems and Products (SAP R/3) Support**

* Part of the Team responsible for implementing a nationwide operation and distribution monitoring system for CCBPI.
* Main responsibility is to educate target users on how to process, handle data and generate reports in the SAP R/3 system and up-linking of files for Head Office use.
* Assigned to visit bottling plants and sales offices of Coca-Cola within the Philippines, making sure uplinks and connections established before and after the Go-Live project.
* Technical support for SAP R/3 users through phone after the Go-Live project, maintaining system and data integrity during and after the Go-live project.

**MegaLink Inc. – Philippines**

**November 1999 – May 2000**

**Marketing Assistant**

* Responsible for coordinating and maintaining close communication with MegaLink’s ATM technical and executive clients with regards to its promotional and marketing strategies.
* Organizing events and activities for MegaLink’s promotional campaigns through its bank clients.
* Participating in creative idea development for marketing department.

**ADDITIONAL SKILLS AND KNOWLEDGE**

* COMPUTER SOFTWARE ANALOGY AND COMPREHENSION
* CONTAINERIZED INTERNATIONAL SHIPPING KNOWLEDGE
* PORT DEVELOPMENT
* SKILLS TRAINING, MENTORING AND COACHING

**Trainings and Seminars Attended**

Navis N4 / XPS Training - 2009 June RSGT / Zebra Training - KSA

Train the Line Trainers - 2007 Nov (ATI In-House Training)

Navis Sparcs Administrator - 2007 July (Navis H.Q. Hongkong)

Technical Writing Seminar - 2007 Feb (ATI In-House Training)

Leadership Training - 2006 July (ATI In-House Training)

Stress Management Training - 2006 March (ATI In-House Training)