ANSY

**E-mail: -** [**ansy.353278@2freemail.com**](mailto:ansy.353278@2freemail.com)

**CAREER OBJECTIVE:**

Seeking a remarkable position in an organization where communication skills, relevant work experience and education can be utilized, towards the organization and personal knowledge.

**WORK EXPERIENCElsdhugfrehlugreutprerfhdfhijuohirtourtkukrytqouiteuitoiurtiuortot**

* Worked as an **Administrator cum Insurance Coordinator** at **Al Misk Medical Center, Muscat, Sultanate of Oman** from **1st September 2015 to 30th October 2016.**
* Worked as a **Software Engineer at Teras Info Solutions** from **September 2013 to March 2015.**

**WORKING RESPONSIBILITIES**

* + Organizing and planning the activities of the department efficiently.
  + Keeping the new developments related to the function and to maintaining a creative and experimental attitude towards change.
  + Recommending the organizational structure.
  + Supervising informed of activities of the unit.
  + Maintain effective relations with faculty and interpret programs accurately and constructively.
  + Interviewing and recommending to the concerned authority.
  + Maintaining relationship with insurance agents and customers
  + Completing insurance verification forms and sent to the appropriate office and billing department.
  + Obtaining clinical updates on patients from the offices.
  + Providing input regarding process changes.
  + Finding and solving claims and billing issues.
  + Interacting with clinical staff, patients, co-workers and other departments in a positive and professional manner.
  + Interfacing with insurance carriers and other healthcare providers.
  + Assisting patients with eligibility and benefit coverage questions.
  + Organizing the day-to-day facilities management requirements.
  + Maintain transaction report for client billing
  + Training employees on various procedures.
  + Working with department staffs to identify and provide solutions to the client and insurance company inquiries.
  + Facilitating meeting with CFO of insurance billing company to resolve issues, outstanding receivables and collections.
  + Coordinating with project manager to prepare timeframe for all projects
  + Designing all specifications for all programs.
  + Preparing all test plans for all new existing programs.
  + Coordinating with the Technical Director on current programming task.

**EDUCATIONAL QUALIFICATIONS:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course** | **Institution** | **University / Board** | **Year Of Passing** | **Aggregate/**  **Percentage** |
| **B. E**  **(Computer Science & Engineering)** | Maria College of Engineering and Technology | Anna University Chennai | **2013** | **7.8 CGPA** |
| **Plus Two**  **(Higher secondary** | G G H S S Higher- Secondary School, Attingal | Kerala State Board | **2009** | **80%** |
| **SSlC** | G G H S S Higher- Secondary School, Attingal | Kerala State Board | **2007** | **93%** |

**ACADEMIC Project:**

**Main Project:**

DOMAIN : NETWORKING

TITLE : REDUCING THE BANDWIDTH WASTAGE OF ISPs USING

CLOSER

**Description:** The aim of this project is to reduce the bandwidth wastage of ISP using CLOSER (Collaborative Locality Aware Overlay SERvice). PEER-PEER file sharing system have been experiencing a constantly increasing popularity during the last decade. This success is driving an evolution of these systems in terms of scalability, reliability, and decentralization. From internet Service Providers point of view, file sharing systems are both an opportunity and an issue, while these systems are a major driver for high speed residential subscriptions, they force ISPs to increase their infrastructure bandwidth. Using CLOSER here the bandwidth wastage of ISP can be reduced.

**Computer Skills**

Languages : DOT NET, C, C++

Packages : MS Office

Operating Systems : Windows XP/98/7/8/10.

**ACHIEVEMENTS: -**

* Participated in below mentioned programs conducted in College & School
* Participated in International Symposium organized by Anna University.
* Attended a National Conference.
* Cultural Activities ( Dance & Mime, games )
* Competitive exams
* Group discussions & Seminars.
* Attended a three month .net training course.
* Attended an inplant training in HCL(Chennai).
* Attended a two day workshop in our college.
* Attended Industrial Visit in Chennai(BSNL),and KELTRON (Kerala)

**PERSONAL DETAILS: -**

* Date of Birth : 4-11-1991
* Sex : Female
* Marital status : Single
* Nationality : Indian

**VISA DETAILS: -**

* Date of Issue :31/01/2017
* Valid Until :31/04/2017

**DECLARATION:**

I hereby declare that the above furnished by me are true to the best of my knowledge and belief.

**ANSY**