**Vinay.353396@2freemail.com**

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**OBJECTIVE**

* To lead company towards higher success never been before and built more reputation.
* To obtain challenging role in organization with previously obtained experience and bring best out of me to get success result for company.
* Highly experienced and motivated administration specialist with extensive experience working in a tertiary education setting. Looking for a stimulating role where I can apply my enthusiasm, professionalism and thorough approach to support an academic team**.**

**CAREER HISTORY:**

**D-MART (INDIA)**

**Merchandiser – August 2015 To March 2016**

* Determines call schedule by reviewing priorities with supervisor; discussing special instructions, product promotions, new products, and price changes.
* Maintains customer relationships by visiting with store managers, department managers, and employees; answering their questions; responding to special requests; describing product features.
* Maintains store shelves by observing displays of company products; removing damaged or freshness-dated products; tidying store shelves; providing optimum display of products.
* Maintains inventory by restocking shelves with product from inventory; observing inventory levels; prompting store management to reorder when levels appear low; arranging for return and credit for damaged products.
* Completes call report by observing display and pricing of competitors' products.
* Helps field sales representatives with special promotions by setting-up displays at aisle ends; checking daily on special promotions; observing customer reaction to special promotions; forwarding observations to management; removing promotions at end of special promotion period.
* Provides information by reporting growth, expansion, or closing of supermarkets in assigned territory.
* Maintains quality results by following and enforcing standards.
* Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.
* Enhances merchandising and organization reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.

**Merchandiser Skills And Qualifications:**

* Product Knowledge
* Quality Focus
* Customer Focus
* Organization
* Client and Relationships
* Promotions
* Reporting Skills
* Attention To Detail
* Competitive Analysis
* Job Knowledge
* Territory Mangement

**KEY SKILLS AND COMPETENCIES**

**Professional**

* Customer service percentages.experience in an office setting.
* Can calculate figures and amounts such as discounts, interest, commissions, proportions and
* Strong ability to multi-task, prioritize and execute.
* Ability to perform under pressure and stressful conditions.

**Personal**

* Professional demeanor and attitude.
* A fast learner who can quickly understanding and articulate new technologies and processes.

**AREAS OF EXPERTISE**

* Customer Service
* Organizing Staff
* Marketing Compaigns.

**ACADEMIC QUALIFICATIONS**

* BTech(MECH) From PITS Affliated to JNTUH With 69% in 2014
* Intermediate from Narendra Junior College with 67% in 2008-2010
* Schooling from SSC Board in 2008 With 87%

**TECHNICAL KNOWLEDGE**

* MS Office

**PERSONAL DETAILS**

Visa Expiry: 17/04/2017

Language: English / Hindi / Telugu

I hereby declare that the information provided above is true to best my knowledge and belief.