From

Lima Belvin

Dubai, UAE

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To

Whom it may concern,

**APPLICATION FOR THE POST OF REGISTERED NURSE in OPD**

Dear Sir,

I am an experienced registered nurse who is interested in exploring employment opportunities with your health care institution. I have enclosed my resume for your consideration.

As my resume illustrates, I have enjoyed well-rounded progressive carrier in nursing. My record is one of increased responsibility and accomplishment. I am especially known for my professional and caring attitude towards patients and staff, being a good resource person for other nurses, efficiency and organization, and loyalty. In addition to these personal attributes, I feel my experience in this following areas would be most beneficial to you:

* Case management for quality assurance and cost effective care.
* Third party payer requirements and processing insurance paperwork.
* Direct patient care including geriatrics, adult health, children health and maternal / infant health.

Thanking you

Yours faithfully

Lima

Abu Dhabi, UAE

**CAREER OBJECTIVE**

Seeking a challenging nurse position where education and practical experience will allow for personal growth and development along with the firm through my performance.

#### EDUCATIONAL QUALIFICATIONS AND LICENSE

* With HAAD License
* With DHA License
* BLS passed from American Heart Association valid till January 2018
* Bsc Nursing Degree, Lise College of Nursing, Kochi, Kerala (2006-2010)

#### CAREER HISTORY

* **Working as Registered Nurse at Danat Al Emarat Hospital, Abu Dhabi, UAE (From July 2016) in OB-Gynea ward (Still Continuing).**
* **Worked as Opd nurse at Nirmala dispensary, india .**
* **Worked as Registered Nurse at Al Gharbia Hospital, Madinat Zayed, Abu Dhabi, UAE (From April 2015 to June 2015) in OB-Gynea ward.**
* **Worked as Registered Nurse at MEDCARE Hospital LLC, Jumeirah, Dubai, UAE (From November 2013 to April 2015) in OB-Gynea ward.**
* **Worked as Registered Nurse at Lisie Hospital, Kochi, Kerala (From June 2011 to Aug 2013) in Labour Room. I used to conduct and assist both Normal Delivery and Abnormal.**

#### DUTIES AND RESPONSIBLITIES

* Triage patients and ensure proper care is provided to all age.
* Perform intial assessment and refer patients to right doctors.
* Treat minor injuries and administer vaccines and medications
* Doing ECG ,nebulization, FHS, cardiotocography
* Take blood,throat cultures and urine specimen for laboratory tests.
* Read and explain the tests results to patients as with doctor and further steps to be taken.
* Respond to Emergency situations in OPD as required.
* Document and provided nursing csre for billing and clinical record .
* Place orders with the concerned departments for medical supplies.
* Assisting procedures under local anaesthesia.

#### CARE HANDLED

|  |  |
| --- | --- |
| Obstetrics | Gynaecology |
| * L.S.C.S. * PIH, Eclampsia * Abortion, Normal delivery, Vaccum delivery * Placenta Praevia, Placental abruption * PPH * Oligohydraminos * Polyhydraminos * GDM * Hypermesis gravidarum * Cervical encirclage * Ectopic pregnancy * Laprotomy * Preterm labour pain * Decreased fetal movements Extra amniotic saline installation * Medical induction of pregnancy * Vaccination | * Abdominal Hysterectomy * LAVH * TVT-O * Hysteroscopy, Hysterolaproscopy * Laproscopic cystectomy * Vaginal hysterectomy, PFR * Laproscopic laprotomy * D & C * Pelvic inflammatory disease * UTI * ERPC * Bartholin’s Cyst * Pessary * Cystocoel * Rectocoel * Uterine prolapse * Pap smear * DM,Hypertension,hyperthermia, * COPD |

#### PERSONAL STRENGTH

* Team Player and Excellent interpersonal and public relation skills
* Organizational capabilities
* Leadership skills
* Disciplined, organized, persistent and determined.
* Share Ideas with others
* Ability to adapt quickly to changes.

#### OTHER QUALIFICATION

* MS Office 2007
* Internet & Outlook Management.

#### PERSONAL DETAILS

Date of Birth : 27th May 1988

Marital Status : Married

Nationality : Indian

Gender : Female

Languages : English (Very Good)

: Hindi

: Malayalam (Mother tongue)

: Tamil (speaking)

**Professional Reference will be provided upon request.**