**RESUME**

**Dr. Sherbin**

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**SUMMARY:**

BHMS medical degree holder having additional qualification on **AAPC –CPC** (Advanced Medical Coding and billing course / **ICD-10-CM**).

CAREER OBJECTIVE:

To seek a position as **medical coder** in a well reputed organization in GCC, where I will be able to utilize my skills, qualifications and experience for the growth of organization and my professional career.

PROFESSIONAL EXPERIENCE:

|  |  |  |
| --- | --- | --- |
| DESIGNATION | CLINIC | PERIOD |
| HOMOEOPATHIC DOCTOR | HOMOEOPATHIC PRIVATE CLINIC, KERALA, INDIA | SEPTEMBER 2016 TOFEBRUARY 2017 |

KEY ROLES AND RESPONSIBILITIES:

* To diagnose the ailments and provide adequate and effective homoeopathic treatment.
* Identification of real life-threatening medical condition and act accordingly.
* Monitoring of progress of case by regular follow up.
* Maintaining of proper medical record for further review.

EDUCATIONAL QUALIFICATION:

|  |  |  |  |
| --- | --- | --- | --- |
| EDUCATION | INSTITUTION / UNIVERSITY | PERIOD | GRADE |
| AAPC – CPC (ADVANCED MEDICAL CODING &BILLING COURSE / ICD-10-CM) | AROWN MEDICAL CODING ACADEMY, CALICUT, KERALA, INDIA | OCTOBER 2016 TO JANUARY 2017 | 86% |
| CFN (CERTIFICATE PROGRAMME IN FOOD & NUTRITION) | IGNOU UNIVERSITY, NEW DELHI, INDIA | MAY 2015 TO MAY 2016 | 85% |
| BHMS (BACHELOR OF HOMOEOPATHY IN MEDICINE AND SURGERY) | TAMIL NADU Dr. M.G.R MEDICAL UNIVERSITY, CHENNAI, INDIA | AUGUST 2010 TO MAY 2016 | 71% |
| HIGHER SECONDARY EDUCATION, KERALA STATE BOARD | P.K.M.M.H.S.S EDARICODE, KERALA, INDIA | MARCH 2007 TOMARCH 2009 | 85% |
| SECONDARY EDUCATION, KERALA STATE BOARD | O.H.S.S TIRURANGADI, KERALA, INDIA | MARCH 2006 TO MARCH 2007 | 90% |

OTHER QUALIFICATION:

Diploma in ‘Yoga for Youth Empowerment’.

SOFT SKILLS:

|  |  |
| --- | --- |
| * Computer literacy especially on MS excel and word.
* Quick learner and well adapt to changes.
* Proactive, Independent and highly organized.
* Good written, oral and interpersonal communication.
* Team worker and effective communication.
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PERSONAL PROFILE:

|  |  |  |
| --- | --- | --- |
| Date of Birth | : | 04 / 06 /1991 |
| Gender | : | Female |
| Nationality | : | Indian |
| Visa Status | : | Visit Visa |
| Current Location | : | Al Qusais - DUBAI |
| Marital Status | : | Married |
| Languages Known | : | English, Malayalam, Tamil, Hindi. |

**DECLARATION:**

All the details furnished above are true to the best of my knowledge.

 Yours sincerely,

  ***Dr. SHERBIN***