#### Vinod

**Vinod.354170@2freemail.com**

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| PERSONAL PROFILE |

* Highly accomplished, meticulously organized and detailed Attorney with a proven track record in conducting Court proceedings including legal research & analysis, trial preparation and document drafting
* Experienced in advising Government and Private Corporations in Real Estate and Banking sectors
* Proven ability to logically and effectively analyse statues, ordinances, case law and factual data
* Ability to work on multiple projects and produce desired results while adhering to rigid deadlines
* Proactively formulates risk mitigation strategies to protect the revenue of the Organisation.
* Excellent communicator who can communicate effectively to legal and non-legal individuals.

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| SCHOLASTIC RECORD |

* **LLB (1991 – 1996)** University of Kerala, Trivandrum, Kerala.

**Specialisation**: International Law, Contract Law, Company Law, Intellectual Property Rights and Jurisprudence.

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| MEMBERSHIP/ACHIEVEMENTS |

* Bar Council of India Membership
* Bar Council of Kerala Membership
* Judge to Moot Court Competitions in the prestigious Government Law College, Thiruvananthapuram, Kerala (2013, 2014 & 2015)

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| PROFESSIONAL EXPERIENCE |

Provided in this section is a selected overview of the legal matters I have dealt in various organizations:

1. **Legal Advisor in SAEED AL MUHRRAI Lawyers & Legal Consultancy, Sharja, UAE.**
* Advising clients on legal issues.
* Personally attend the courts on due dates, inform and forecast the outcome of the same.
* Assist client’s in Negotiation and Drafting of agreements, Finance Agreements, Corporate Finance Agreements, Debt/Equity Transaction Agreements, Joint Venture agreement, Sale/Purchase Agreements, Consignments agreements, work contracts, agency contracts, escrow agreements, Board Resolutions and minutes of meetings, Lease agreements etc.
* Assist client’s in Labor issues
* Debt Recovery, Debt settlement with financial institutions.
* Advising on pending police cases, filing of Police cases.
* Drafted Notices and Reply Notices for clients
* Advising the office for the strategy to be adopted for proceeding in the event of any prospective litigation.
* Advice the office in strategy to be adopted in pending litigations along with the Lawyers against companies and third parties as per the financial, economic and political scenario.
1. **Consultant Legal Advisor in Private Office of H.H Sheikh Ahmed Bin Obaid Al Maktoum, Dubai, UAE** since 5th January 2016

Responsibilities and role as the Legal Advisor for the company:

* Advice the Office according to the political, financial and economic scenario of the country on all legal matters.
* Advice and follow up with regard to existing legal issues and cases.
* Meet and discuss matters with the concerned Advocates.
* Communicating and sending out reminders for scheduled legal matters.
* Personally attend the courts on due dates, inform and forecast the outcome of the same.
* Assigned with the work as per the requirement of the office.
* Taking care of timely legal compliances of regulatory compliances based on the Industry as assigned by the office.
* Sorting and maintaining of legal files.
* Indexing of each file.
* Tracking of cases by locations.

**Corporate Transactions**

* Assisted in Negotiation and Drafting of Purchase agreements, Structured Finance Agreements, Share dissolution Agreement, Corporate Finance Agreements, Debt/Equity Transaction Agreements, Joint Venture agreement, Share Purchase Agreements, Consignments agreements, work contracts, agency contracts, escrow agreements, Board Resolutions and minutes of meetings, Sale & Purchase agreements, Lease agreements
* Drafted Notices and Reply Notices for clients
* Advising the office for the strategy to be adopted for proceeding in the event of any prospective litigation.
* Advice the office in strategy to be adopted in pending litigations along with the Lawyers against companies and third parties as per the financial, economic and political scenario.
1. **Legal Advisor** (Assistant manager Corporate Affairs-Legal for UAE) in **GEFORCE TRADING. LLC**, 10th Aug – 26 Dec, 2015.

Responsibilities and role as the Legal Advisor for the company:

* Follow up with regard to cases the Advocates.
* Meet and discuss matters with the concerned Advocates.
* Communicating and sending out reminders for scheduled case hearings.
* Personally attend courts on due dates and inform the management of the outcome.
* Assigned with the work as per the requirement of the company.
* Taking care of timely legal compliances of regulatory compliances based on the Industry as assigned by the company.
* Sorting and maintaining of legal files.
* Indexing of each file.
* Tracking of cases by locations.

**Corporate Transactions**

* Assisted in Negotiation and Drafting of Purchase agreements, Structured Finance Agreements, Share dissolution Agreement, Corporate Finance Agreements, Debt/Equity Transaction Agreements, Joint Venture agreement, Share Purchase Agreements, Consignments agreements, work contracts, agency contracts, escrow agreements, Board Resolutions and minutes of meetings, Sale & Purchase agreements, Lease agreements
* Drafted Notices and Reply Notices for clients
* Advising the Management for the strategy to be adopted for proceeding in the event of any prospective litigation.
* Advice the management in strategy to be adopted in pending litigations along with the Lawyers against the Banks, companies and private parties.
1. **Senior Legal Advisor** in **Law & Justice**; March, 2015 to15th July, 2015.

Responsibilities were for advising Indian clients regarding Indian and UAE Law in UAE.

* Preparing draft Sale and Purchase Agreements, Mall Lease Agreements, berth lease agreement, Notices, POA, performance deed, Tender Agreements & other related documents.
* Advising the management on all aspects of developmental projects, customer disputes, refund policies, cancellation policies and litigation matters
* Liaised with external lawyers with respect to cases in various Courts
1. **Junior Consultant Lawyer** in **Bin Eid, Advocate and legal Consultants** from **September, 2014 – March, 2015**

Responsibilities were for advising Indian clients regarding Indian and UAE Law.

* Drafted Sale and Purchase Agreements, Mall Lease Agreements, Berth Lease agreement, Notices, POA, performance deed, Tender Agreements & other related documents.
* Advising the management on all aspects of developmental projects, customer disputes, refund policies, cancellation policies and litigation matters
* Liaised with external lawyers with respect to cases in various Courts

**Real Estate and Construction:**

* Drafted Sale and Purchase Agreements, Mall Lease Agreements, berth lease agreement, Notices, POA, performance deed, Tender Agreements & other related documents
* Reviewed and Vetted the Construction Agreements like FIDIC and Sub-contractor Agreements
* Drafted Claims for the contractor and submitted for Engineers decision pursuant to the FIDIC contract and participated in the negotiations
* Advising the management on all aspects of developmental projects, customer disputes, refund policies, cancellation policies and litigation matters
* Liaised with external lawyers with respect to cases in various Courts
* Assessing legal and financial procedures periodically to monitor organizational performance and operating efficiency and effectiveness

**Corporate Transactions**

* Assisted in Negotiation and Drafting of Purchase agreements, Structured Finance Agreements, Share dissolution Agreement, Corporate Finance Agreements, Debt/Equity Transaction Agreements, Joint Venture agreement, Share Purchase Agreements, Consignments agreements, work contracts, agency contracts, escrow agreements, Board Resolutions and minutes of meetings, Sale & Purchase agreements, Lease agreements
* Drafted Notices and Reply Notices for clients
* Advising the Management for the strategy to be adopted for proceeding in the event of any prospective litigation.
1. **Senior Lawyer & Founding Partner**in **K V S & Associates** fromNov,2000 – Sept 2014

Worked as Senior Attorney, personally appearing in various courts of Kerala, India, including High Court of Kerala. I also worked as a Legal Consultant for law firms in UAE and UK for advising on Indian law.

* Advised Clients on various legal compliances with the Registrar of Companies and with other Regulatory Bodies.
* Carried out initial Client discussions and based on case requirements, advised Client(s) on the possible course(s) of action before various courts including preparing required documentation, appearing before courts, and follow up on files.
* Drafted & reviewed various legal documents including contracts, leases, permits, briefs, memoranda and motion in English and other regional language and advised Clients accordingly.
* Appeared for various Arbitration matters including preparing the Notice, Statement of Claims, Affidavit of Evidences, etc.
* Expert in Consumer Protection laws and I have appeared for Consumer Protection related cases.
* Acted as an Enquiry commissioner for Travancore Titanium Products Ltd. wherein the duties and responsibilities were of an Arbitrator.
* Presented cases before the Land Tribunal.
* Appeared before the State Vigilance Tribunal related to corruption cases.
* Drafted, negotiated and finalized various contracts for Clients.
1. **Junior Lawyer** with the **Offices of Senior Advocate Venganoor K.Chandrashekharan Nair**, **Former Additional Advocate General at Kerala, India,** from Dec, 1997 to Nov, 2000.
* Assisting the Senior Lawyer in compiling the case file and conducting research studies in both chamber and court works.
* Drafted cases and making presentation to be submitted to the court.
* Assisted Senior in handling Civil, Criminal, Family, Company and Intellectual Property related matters, and also handled cases with respect to the aforementioned practice areas.

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| LANGUAGES KNOWN |

English, Hindi, Malayalam & Tamil

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| PERSONAL DETAILS |

Gender : Male

Date of Birth : 28th May 1974

Nationality : Indian

Availability : Immediate

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| G. References  |

Can be furnished upon request