Sugumar

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# OBJECTIVE

Seeking an opportunity in an organization where my skills are utilized effectively and whose competitive environment provides an opportunity to improve my talents, invaluable experience and mutual growth.

# WORK EXPERIENCE

Having 5+ years of experience in Logistics and Supply Chain Management.

# Professional Experience

**Instakart Services Pvt Ltd ( Flipkart ) :**

Designated as Senior Executive ( Sep 2015 to till date)

**Roles and Responsibilities:**

* Directed daily warehousing activities
* Supervising the daily activities of the warehouse executives
* Maintain the appearance of the warehouse by employing aesthetics and logistics
* Responsible for complete Logistic activities such as inbound & outbound shipments
* Ensure that productivity targets are met constantly
* Monitoring and tracking the flow of goods into the warehouse
* To coordinate with Local hubs & Delivery hubs for shorting out day to day issues related to warehouse & transportation
* Co-ordinates with transportation and 3PL vendors
* Manage the inventory.
* Constantly striving for continuous improvement

**HCL Technologies Ltd :**

Designated as Logistics Executive ( Feb 2013 to Sep 2015 )

**Roles and Responsibilities**

* Receiving Bill of Lading (BOL) from the customer.
* Analyze the station for every Email’s.
* Manifesting the Bill of Lading (BOL) and converting the pickups in FIFO bases for both Air and Truck shipments.
* Maintain the TAT for every Emails received from the customer
* Delivering the shipment status reports to client on daily basis.
* Creating SOP’s and PPT’s for each station on all the activity.
* Deliver the best in terms of team’s production and accuracy

**Flexol Packaging (India) Ltd :**

Designated as Logistics Executive ( Sep 2011 to Nov 2012)

**Roles and Responsibilities:**

* Responsible for the Logistics, Distribution, Systems and Warehouse leadership.
* Manage the inventory.
* Managed complete supply chain operations.
* Scheduling to vendors, logistics, Operations, co-ordination & payment to suppliers.
* Creating P.O & schedules to suppliers to drive for on time delivery.
* Follow up closely to monitor deliveries.
* **Worked in Export shipments at M/S Ashok Leyland-Chennai.**
* Handled 10 labours & 2 Executives for entire operations

# Academic Profile

* **M.B.A (Logistics and Supply Chain Management),** University of Madras,

Chepauk-600005.

* **B.A (Economics-2005),** University of Madras, Ramakrishna Mission Vivekananda College, Mylapore-600004.
* **H SC(Economics-2002),** Kathivakkam Govt, Higher Secondary School,

State Board, Ennore-600057.

* **SSLC (1999),** Kathivakkam Govt, Higher Secondary School,

State Board, Ennore-600057.