**Arslan**

[**Arslan.355574@2freemail.com**](mailto:Arslan.355574@2freemail.com)

**Enthusiastic and hardworking clinical research individual**

Research associate versed in research and analysis. Seeking a position to develop and implement new and innovative health care improvement. Desires a challenging role in clinical research.

Core Qualifications

WORK EXPERIENCE

**Clinical Research Coordinator II**

Baylor Scott & White Healthcare System - Temple, TX - December 2016 to Present

Reviews new protocols and other materials provided by Study Sponsors and provides input to Principal Investigator and Manager, as applicable, regarding clinical and research issues in order to determine financial and clinical feasibility.

Coordinates implementation of various protocols for assigned research projects with appropriate departments throughout Baylor Scott and White Health by interacting with Principal Investigators and Clinical Managers/ Supervisors, providing in-service education for healthcare professionals and working with Pharmacy to ensure a smooth project flow.

Report to the IRB, completing IRB continuing review reports and assisting with drug accountability. Completes all applicable research billing compliance procedures.

Coordinates study monitoring visits.

Submits completed invoices for applicable patient care charges covered by funded research studies on a monthly basis.

Participates in data analysis, writing, and submitting manuscripts, and abstracts for publication as appropriate. Develops, implements and administers Clinical Research policies and procedures.

Cooperates with conduct of BSWH quality audits.

Engages in positive working relationship with members of Clinical Trial Research Teams.

**Clinical Research Coordinator III**

Baylor College of Medicine - Houston, TX - March 2016 to December 2016

Coordinates day to day activities of clinical research protocols.

Ensures accurate data collection, documentation, organization and safety of study volunteers. Organizes research protocols as designated by specific protocol guidelines.

Conducts all testing procedures required by study protocol. Evaluates and analyzes clinical research data.

Prepares documentation necessary to obtain initial and continued approval for the specific research protocol. Performs literature searches and prepares literature reviews.

May recruit, advertise, and screen for research patients.

May conduct patient interviews to evaluate patient eligibility in study.

Experienced with medical software, such as EPIC, EDC (iMedidata Rave), OnCore (SWOG) IVRS/IWRS. Certification in GCP, IATA, BBP, CITI, OHRP, NIH.

**Clinical Research Coordinator**

Pioneer Research Solutions - Houston, TX - April 2012 to December 2015

Registered protocol patients with appropriate statistical centers as required. Oversee subject enrollment to ensure that ICF is properly obtained and documented. Informed subjects about study aspects and outcomes to be expected.

Performed specific protocol procedures such as interviewing subjects, recording vital signs, ECG and obtaining blood/tissue specimen.

Assessed eligibility of potential subjects, based on screening interviews, questionnaire, review of medical records, meet inclusion/exclusion criteria and discussion with PI.

Direct the requisition, collection, labeling, storage or shipment specimens. Communicate with laboratories or investigators regarding laboratory findings. Code, evaluate and interpret collected study data.

Maintained required records of study activity, including CRF, drug dispensation records or regulatory forms. Tracked enrollment status of subjects and document dropout details.

IND maintained good manufacturing process in storage and handling.

Dispensed investigation products with calculated dosages and provide instructions as necessary. Scheduled subjects for appointments and procedures as required by study protocols.

Monitored study activities to ensure compliance with protocols and with all relevant local, federal and state regulatory and institutional guidelines (ICH-GCP).

Experience with databases such as: EMR, EDC, Medidata (Rave), Oracle, IVRS/IWRS/IXRS.

**Research Coordinator**

Burzynski Research Institute - Houston, TX - April 2008 to March 2012

Developed patient care plans, including assessments, evaluations, and nursing diagnoses.

Achieved departmental goals and objectives by instituting new processes and standards for patient care. Ensured efficient treatments through monitoring of regimen.

Coordinated with physiciansand registered nurses to develop care plans for patients. Monitored patients' AE and SAE reactions to clinical trial drugs.

Carefully documented progress of individuals participating in clinical trials. Educated patients about their treatment and objectives.

**Research Assistant**

Johnson & Johnson - Houston, TX - January 2008 to March 2008

Provide assistance to clinic staff by organizing files, projects and data.

Assist with the development and execution of clinical research studies and programs. Work under specific instructions to assist with routine tests, experiment and procedures.

Collect, process and assist in the compilations and verification of research data, samples or specimens. Perform literature searches, research and overall administrative assistance.

EDUCATION

**M.D. in Medicine**

Medical University of Silesia - Sląskie, Poland 2000 to 2006

**Diploma in Biology**

Montclair high - Montclair, CA

1989 to 1993

SKILLS

MS Office, Outlook, Word, Excel, Powerpoint (10+ years), Typing 55 wpm (10+ years)