

**EDWIN**

**MOBILE/LANDLINE.: C/o 0503718643**

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**OBJECTIVE:**

To be able to work in a competitive and fast placed company that offers a rewarding career opportunity for each individual.

**PROFILE:**

A qualified person with ability to work independently, a team player who is able to meet company expectation in highly professional manner, possesses good communication skill for both customer and colleagues.

**WORK EXPERIENCE:**

**COMMIS 1**

Wafi Gourmet Restaurant

Wafi Mall, Dubai UAE

August 6, 2012 up to present

* Assisting the chef's on what they cook and need inside the kitchen.
* Handle the food with care and keep the proper hygiene.
* Cook and serve food clean and with proper procedure.
* Check inventory on daily basis ad keep the supervisor updated about the stock which needs to be ordered.

**WAITER**

Barrio Fiesta

West Ave. Quezon City Philippines

2009-2011

* Greet and welcoming guest.
* Taking orders for food and drinks and delivering them to the kitchen.
* Collecting payments from guest.
* Cleaning tables after guest have finished their meals.
* Stocking work stations with silverware, napkins, and other supplies.
* Preparing tables for meals.

**SALES ASSOCIATE**

Bench Philippines

SM City Manila Philippines

2008 – 2009

* Coordinates with the sales activities.
* Responsible for merchandising materials.
* Responsible for the inventory and stocks carried in selling.
* Ensure that any major stocks discrepancies are deal according to procedure.
* Prepares and submits reports on sales and inventory.
* Receives and process of all products deliveries in the company.

**MERCHANDISER**

SM City, Marilao Philippines

2007 - 2008

* Responsible in product merchandising and displayer.
* Assure displays are maintained and presentable.
* Cross merchandise product where possible.
* Keep back stock organized and inventoried.

**SALES CLERK**

Marquee Mall, Angeles City, Pampanga Philippines

2005 - 2007

* Welcoming customer arriving.
* Assisting customer and suggesting the items.
* Ensure that all the goods are in good condition.
* Maintain the standard display of the products, cleanliness and safety in the showroom.
* Process sales order and coordinate with cashier for processing of payment.

**PERSONAL INFORMATION:**

Age: 29

Status : Single

Height : 5’11

Weight : 89 Kg.

Birthday : Jan 31, 1988

Birth Place : Meycauayan City, Bulacan

Visa Status: Visit Visa

Religion: Roman Catholic

Nationality: Filipino

**EDUCATIONAL BACKGROUND:**

Primary:

* Meycauayan West Central School
* Gasak, Meycauayan City Bulacan Philippines
* S.Y. 1994 – 2000

Secondary:

* Jesus Is Lord Colleges Foundation
* 101 Bunlo Bocaue Bulacan Philippines
* S.Y. 2000 – 2004

Tertiary:

* Bachelor of Science in Marine Transportation
* Our Lady Of Fatima University
* Marulas Valenzuela City Philippines
* S.Y. 2005 – 2006

**KEY SKILLS AND COMPETENCIES:**

* Having a friendly & professional manner.
* Able to commit at short notice to overtime during busy trading periods.
* Aware of brand marketing, pricing and positioning.
* A proactive and passionate attitude towards sales.
* Have the ability to listen the customer needs.
* Immaculate presentation, always well smartly dressed.
* Knowledge of cataloging and inventory techniques.

EDWIN

(Applicant)