

**CURRICULUM – VITAE**

Name:- Amar

**Amar.357154@2freemail.com**

***Applied For***

* EDP Clerks
* Cashiers
* Head Cashiers

***Objective***

To Find a job where I am able to put in to practice the experienced I have gained. Contribute to a theme effort working towards a united goal in a happy atmosphere where my efforts are recognized.

***Personal Details:***

 Date Of Birth :- 11/08/1988

 Nationality :- Indian

 Religion :- Hindu

 Sex :- Mail

 Marital Status :- Married

 Language Known :- Hindi & English

***Educational Details:***

* Master of Commerce from Rajasthan University, Jaiper in the 2012.
* B.Ed from Rajasthan University, Jaipur in the year 2011.
* Bachelor of Science from M.G.S University, Bikaner in the year 2008.
* Intermediate of Science from R.B.S.E, Ajmer in the year 2005.
* Matriculation from R.B.S.E., Ajmer in the year 2003.

***Computer Skill:***

* Diploma in Computer application from RS-CIT, KOTA
 Ms Office, (Word, Excel, Power Point)
* Diploma in MS Office & Tally 9.0 From Accounting Institute,Delhi
* Diploma in DCA From Maa Karani Computer Centre,Ganeri ( Diploma With Computer Application )

***Work Experience:***

* Jaipur Rugs Pvt.Ltd.Company as a Marketing of the Product.( One Year Three Month )
* Shree Saraswati Sikshan Sansthan, Ganeri as a Computer Operator And UDC Clerk.

(Two Year)

* S.B Motors Sahepura as a Ass.Manager & Cashier.( at Persent )

***IT Skills:***

 Windows & Office Tools

* MS Word , Excel Advanced

***Typing Knowledge:***

* English & Hindi

***Personal Profile:***

* Very energetic , result oriented and organized.
* Managed and supervise store perfectly.
* Efficient and well behaved person.
* Extremely hardworking self motivated and able to work independently in a team environment under supervision.
* Always focused on result oriented.

***Declaration:***

* Interested in social activities in the society.
* Inspection and handling products.
* Travelling and exploiting to strange destinations.
* I am always keep a good helping mentality.

In the above facts are true and correct to the best of my knowledge. If you could give a chance to work with you. I assure that I will discharge my duties to the entire satisfaction of your organization.