[Bijo.357565@2freemail.com](mailto:Bijo.357565@2freemail.com)

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| **BIJO**  **Bijo.jpg** | Objectives  I am seeking employment with a company where I can use my talents and skills to grow and expand the company. And I want to succeed in a stimulating and challenging environment, building the success of the company while I experience advancement opportunities.  Academic Qualification:   * **Master of Social Work (MSW)** from Mahatma Gandhi University, India (2012 – 2014) * **Bachelor of Arts (Philosophy)** from Calicut University, India (2009 -2011)   Professional Experience:   * Presently associated with Sai Niketan as **Social Worker** since April 2016.Sai Niketan is an authorized Child Adoption Center in India.   Major Duties   * Documentation, Time & Attendance Administration * Administration of Foundling Home. * Preparing Home Study Report about the Adoptive Parents * Counselling Adoptive Parents * Co-ordination of Awareness Programs * Giving instruction to Home-maids * Customer service and Networking & Rapport Building * Managing an Old Age Home and Recreational Program co-ordination.   Past Work Experiences:   * Worked as a **Psychiatric Social Worker** in V.R.C. Hospital & Rehabilitation Centre, India for a year and three months.   Major Duties   * + Collecting case history, MSE.   + Detail evaluation of addiction history and psycho social problems of both patient and family members.   + Provide individual and group psycho education program to patient and family members   + Apply Motivation Enhancement Therapy to the patient to boost up their motivation level   + Apply different relapse prevention and management techniques like craving management, stress management, etc.   + Customer Service   + Coordinating Group Therapy.   + Counselling (family and individual) * Worked as a **Counselor** in **Divine Integrated Rehabilitation Centre for Addicts,** India for 5 months.   Major Duties   * Collecting case history * Coordinating Group Therapy for addicts and awareness class. * Counselling |

Research Program

* ‘Social Work Intervention for Self Esteem of Children with Isolated/ Withdrawal: A Study with Reference to provincial government’.

Training attended

* Filed work placement one month at Divine Integrated Rehabilitation Centre for Addicts.
* Field work placement for one month at Rajah Rehabilitation Centre, (Psychiatry)
* Field work placement for ten days at St. Joseph’s Mental Health Care Home (Psychiatry)
* Filed work training under De- Paul Extension Service (DES) for one year, specifically in Special School Counseling and Guidance

Areas of interests

Customer Service Centers, Companies, NGO’s, Medical & Psychiatric settings, Counseling centers, Hospitals, Specialized Medical Centre, De-addiction centers, Rehabilitation settings, Old age home & Day care centers, Medical companies, Special school & Educational rehabilitation centers, Child guidance clinic, Community psychiatric settings and Projects.

Computer Knowledge

* MS office

References

* Available upon Request

Declaration

I hereby state that the information furnished above is true and complete to the best of my knowledge and belief.