Bijo.357565@2freemail.com

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| **BIJO** **Bijo.jpg** | ObjectivesI am seeking employment with a company where I can use my talents and skills to grow and expand the company. And I want to succeed in a stimulating and challenging environment, building the success of the company while I experience advancement opportunities.Academic Qualification:* **Master of Social Work (MSW)** from Mahatma Gandhi University, India (2012 – 2014)
* **Bachelor of Arts (Philosophy)** from Calicut University, India (2009 -2011)

Professional Experience:* Presently associated with Sai Niketan as **Social Worker** since April 2016.Sai Niketan is an authorized Child Adoption Center in India.

Major Duties* Documentation, Time & Attendance Administration
* Administration of Foundling Home.
* Preparing Home Study Report about the Adoptive Parents
* Counselling Adoptive Parents
* Co-ordination of Awareness Programs
* Giving instruction to Home-maids
* Customer service and Networking & Rapport Building
* Managing an Old Age Home and Recreational Program co-ordination.

Past Work Experiences:* Worked as a **Psychiatric Social Worker** in V.R.C. Hospital & Rehabilitation Centre, India for a year and three months.

Major Duties* + Collecting case history, MSE.
	+ Detail evaluation of addiction history and psycho social problems of both patient and family members.
	+ Provide individual and group psycho education program to patient and family members
	+ Apply Motivation Enhancement Therapy to the patient to boost up their motivation level
	+ Apply different relapse prevention and management techniques like craving management, stress management, etc.
	+ Customer Service
	+ Coordinating Group Therapy.
	+ Counselling (family and individual)
* Worked as a **Counselor** in **Divine Integrated Rehabilitation Centre for Addicts,** India for 5 months.

Major Duties* Collecting case history
* Coordinating Group Therapy for addicts and awareness class.
* Counselling
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 Research Program

* ‘Social Work Intervention for Self Esteem of Children with Isolated/ Withdrawal: A Study with Reference to provincial government’.

Training attended

* Filed work placement one month at Divine Integrated Rehabilitation Centre for Addicts.
* Field work placement for one month at Rajah Rehabilitation Centre, (Psychiatry)
* Field work placement for ten days at St. Joseph’s Mental Health Care Home (Psychiatry)
* Filed work training under De- Paul Extension Service (DES) for one year, specifically in Special School Counseling and Guidance

Areas of interests

Customer Service Centers, Companies, NGO’s, Medical & Psychiatric settings, Counseling centers, Hospitals, Specialized Medical Centre, De-addiction centers, Rehabilitation settings, Old age home & Day care centers, Medical companies, Special school & Educational rehabilitation centers, Child guidance clinic, Community psychiatric settings and Projects.

Computer Knowledge

* MS office

References

* Available upon Request

Declaration

I hereby state that the information furnished above is true and complete to the best of my knowledge and belief.