**Resume**

**Name : Nooruddin**

**Mobile No. :** **C/o 0504973598**

**Email Id :** nooruddin.357758@2freemail.com

**Careers Objective:**

To work in competitive and challenging work environment using my ability and contributing my ideas to the growth of eligibility by working with discipline approach.

**Working Experience:**

* 1 year Exp. in field Work (Agent)

(Sahara India Pariwar )

* Hindi & English Typing in Computer.

**Key Skills:**

* Computer Accounting ( Tally ERP-9)
* Microsoft Office
* Internet

**Education Qualification:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. no | Class | Board | Subject | Passing Year | Percentage | Division |
| 1 | **PGDCA** | **M.C.R.P.V.** | **All** | **2012** | **69.00**  | **1st** |
| 2 | **B.com** | **R.D.V.V.** | **Commerce** | **2008-2011** | **64.26**  | **1st** |
| 3 | **12th** | **M.P.** | **P C M** | **2006** | **58.00**  | **2nd** |
| 4 | **10th** | **M.P.** | **All** | **2004** | **69.60**  | **1st** |

**Computer Qualification:**

* Computer Fundamental, MS Office & Internet (NCVT)
* D.T.P. (NCVT)
* Tally (NCVT)

**Personal Profile:**

* Date of Birth : 03 April 1988
* Gender : Male
* Marital Status : Unmarried
* Language : Hindi & English

**Declaration:**

I hereby declare that the above written particulars are true to the best of my Knowledge and belie.

Date: …………… **Name: Nooruddin**

Place: Jabalpur Signature: ……………..