** LIEZEL**

[**Liezel.357921@2freemail.com**](mailto:Liezel.357921@2freemail.com)

**OBJECTIVE**

Seeking for a job to pursue a well satisfying career and healthy work environment where I can utilize my skills and knowledge efficiently for the organizational growth.

**PERSONAL DETAILS**

Age : 25 years old

Nationality : Filipino

Date of Birth : November 25, 1991

Gender : Female

Civil Status : Single

**EDUCATIONAL ATTAINMENT**

**VOCATIONAL INNOVATE ICT SYSTEM, INC.**

Tacloban City, Philippines

Computer Hardware Servicing

(July 21- August 25, 2014)

**TERTIARY EASTERN VISAYAS STATE UNIVERSITY**

Tacloban City, Philippines

**Bachelor of Science in Information Technology**

(June 2010- May 2014)

**Bachelor of Science in Environmental Science**

(June 2008- October 2009)

**SECONDARY**  **STA. MESA NATIONAL HIGH SCHOOL**

Dagami Leyte, Philippines

(June 2004- March 2008)

**PRIMARY BUNTAY ELEMENTARY SCHOOL**

Brgy. Buntay Dagami, Leyte, Philippines

(June 1998- March 2004)

**EMPLOYMENT RECORD**

**National Irrigation Administration**

**Leyte Irrigation Management Office**

Tacloban City, Philippines

Research Assistant B

(May 18, 2015-December 31, 2016)

**Philippine Red Cross Leyte Chapter**

**(Qatar Red Crescent)**

Tacloban City, Philippines

Community Facilitator (Volunteer)

(September 1, 2014 - March 4, 2015)

**Philippine Red Cross Leyte Chapter**

Tacloban, City, Philippines

Data Encoder

(June 2, 2015 - July 25, 2014)

**EASTERN VISAYAS STATE UNIVERSITY (Accounting Office)**

Tacloban, City, Philippines

On The Job Training (OJT)

(April 15, 2013 - June 29, 2013)

**COMMISION on ELECTION (COMELEC)**

Dagami Leyte, Philippines

PCOS Technical Support

(May 13-14, 2013)

**DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT (DSWD)**

Dagami, Leyte, Philippines

Enumerator

(April 15, 2012- June 15, 2012)

**TRAININGS/ SEMINARS ATTENDED**

**STAFF DEVELOPMENT TRAINING**

National Irrigation Administration

Ormoc Villa Hotel

Ormoc City, Leyte, Philippines

**INFORMATION and COMMUNICATION TECHNOLOGY (ICT) ROAD SHOW**

Tacloban Convention Center

Sagkahan , Tacloban City, Philippines

**(**March 18-19, 2014)

**COMMISSION ON ELECTION**

**PCOS TECHNICAL SUPPORT TRAINING**

**Leyte Park Hotel, Tacloban City, Philippines**

(April 4-6, 2013)

**NATIONAL IRRIGATION ADMINISTRATION**

**Systems Management Training**

**Balay Alumni,VSU, Baybay City, Leyte, Philippines**

**(**October 17-19, 2012)

**SKILLS**

* Public Speaking
* Networking
* Operating System: Windows XP, 7 and 8, 8.1 and 10
* MS-Word, MS-Excel, MS-PowerPoint
* Basic Computer Hardware Servicing