**MARLON**

**MARLON.358049@2freemail.com**

**IT SPECIALIST WITH 8 YEARS OF PROFESSIONAL EXPERIENCE IN TECHNICAL SUPPORT,**

**AND WITH DEEP KNOWLEDGE IN HARDWARE, SOFTWARE, AND NETWORK**

**TROUBLESHOOTING.**

**OBJECTIVES:**

To attain a position where I can maximize my skills and capabilities surround myself with motivated and responsible co-workers, to help reinforce others and of course, to be a good asset in the company I work on.

**QUALIFICATIONS:**

* I am used to working under pressure and I can handle duties which involves multi-tasking.
* I can do clerical and administrative works.
* I have good analytical skills.
* I have excellent oral and written communication skills.
* I am able to clearly transmit necessary knowledge and information by substantive explanation.
* I am a goal and results oriented person.
* I am an Internet and Computer literate and hands-on IT Professional

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| **PERSONAL INFORMATION:** |  |
| **Age:** | 28 years of age |
| **Date of Birth:** | August 04, 1988 |
| **Civil Status:** | Single |
| **Citizenship:** | Filipino |
| **Dialect:** | English |
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**EDUCATIONAL BACKGROUND:**

**Tertiary:** **Western Visayas College of Science and Technology**

Mechanical Technology

Philippines

**Interface Computer College**

Computer Programming

Philippines

**Certificates** **Western Visayas College of Science and Technology**

OJT - Industrial Orientation

Mechanical Technology

**TESDA Region 6**

Basic Skills Training in Electrical Installation and

Maintenance

NCII - EIM

**JOB EXPERIENCES:**

**JOLLIBEE FOODS CORPORATION**

**Corporate Supply Chain**

POSITION: L2 DESKTOP SUPPORT ENGINEER/IM

***AWARDS: Employee of the Month; for October 2015***

**List of superintend Site:**

**Warehouses/Cold Storage/Logistics:**

* **Padilla Reefervan Corporation (SBU Brand: Jollibee, Greenwich, Chowking, Red Ribbon)**

Benigno Aquino Sr. Ave., Brgy. San Rafael, Mandurriao Iloilo City

* **Jentec Storage Incorporated (SBU Brand: Mang Inasal)**

National Road, Brgy. Mali-ao, Pavia Iloilo

**Commissaries:**

* **Mang Inasal Philippines Inc., Commissary VISMIN**

Benigno Aquino Sr. Ave., Brgy. San Rafael, Mandurriao Iloilo City

**Job Role:**

* Making sure that the company's network infrastructure and associated systems run smoothly, perform within agreed targets, and provide a secure platform for the company's business operations.
* Managing and establishing priorities for maintenance, design, development and analysis of entire infrastructure systems and IT assets inclusive of LANs, WANs VPN, and IPvpn, Internet, Security and Wireless implementations.
* Rendering technical expertise and assistance virtually or physically to users concerning data communication equipment and transmission; maintains and manages electronic e-mail systems; trains administrative and clerical staff on basic computer use and on office applications software
* Assisting in information gathering and purchasing of hardware and software. Planning, designing, and implementing network topology.
* Working closely and collaborating with JFC Helpdesk team, IBM Network Team, IBM SAP Team.
* Troubleshoot and respond to customer issues and provide timely update and resolution to customer according to SLA process

**CD-R KING MERCHANDISE**

[**PINIC INTERNATIONAL CORP**.](http://www.philippinecompanies.com/companyprofile/53047/pinic-international-corp-)

POSITION: TECHNICAL SUPPORT/STORE TECHNICIAN

**Job Role:**

* Troubleshooting and repairing products such as; Solar powered devices, WAN and LAN products, DVR and Multimedia products, Home Appliances, E-Bike’s, Mobile and Tablet devices, and

Computer Peripherals.

* Solving issues related to software products installation.
* Performed hardware and software installations and provided high – level customer care.
* Assisting and guiding customers on every product with technical issues.

**Globe Triumvirate Solutions**

Guzman Jesena St. Mandurriao, Iloilo City

POSITION: IT Technician

**Job Role:**

* Installing new computer system in the office.
* Making sure that all workstations, computers in the office are connected in LAN.
* Installing and updating different softwares including Anti-Virus, Soft phones, Dialers, etc.
* Solving issues related to software corruption and ensure minimum data loss.
* Repairing devices such as printers, scanners, monitors.

**CALCON COMPUTER SOLUTION ENTERPRISES**

10th Ave. West Grace Park, Caloocan City

Manila, Philippines

POSITION: Computer Technician/Data Encoder

**Job Role:**

* Performed hardware and software installations and provided high – level customer care, training, and technical support.
* Assembled and installed a wide array of computer systems, workstations, and peripheral hardware.
* Troubleshoot and repaired computers and peripherals devices.
* Encoding communications letters, emails, quizzes and MS Office related work.

**FREELANCE IT TECHNICIAN**

Iloilo City, Philippines

**Job Role:**

* Repair, install, upgrade and maintain desktop and notebook computers as well as printers and scanners.
* Installation and uninstallation methods of general utility software.
* Install and configure desktop PC’s determine hardware/software problems.