*DR. ADEL , National Board Certified Principal*

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## PROFESSIONAL EXPERIENCE

**2016 – Present Director General Asst. of Al Ittihad Schools District.**

**“Assist” the superintendent in supervising the teaching**

**and the learning in 4 schools and also supervise the**

**accreditation process.**

**Keeping the schools in an excellent standing, in every**

**school aspect, for the benefit of our advanced students,**

**involved parents, talented staff, and also for**

**the lengthy and tedious accreditation process.**

**2004 - 2016 Pilsen Community Academy - Chicago**

***Principal***

* Completed CASL Program in June 2006
* Completed LIFT Program in June 2005
* I was rated superior in all my current year as a principal, (from region and school committee).
* I have an excellent record in educational leadership in moving schools up academically.
  + **My school continues to hold the Level 1 position. See Recommendation from State Superintendent and Chicago Mayor.**
* I have strong administrative experience in both regular and gifted schools, Elementary and High School),
* I am an experienced disciplinarian with a strong and caring commitment to students, parents and staff.
* I am experienced in grant writing.
* I have effective communication skills with students, parents, staff and community.
* I have experience in school technological planning
* I am an advocate for best practices.
* I am experienced in planning the CIWP (school plan).
* I was recently selected to be a principal mentor
* I hold a National Board Certification for principals in 2014 (prior to termination of program)

***School challenges:****Pilsen Academy is wonderful urban community school, but it had some serious challenges. I accept the challenge because I knew I can help. Pilsen was on probation, low attendance level, and lack of valid core subjects series and technology.*

***Actions:****I was able to regroup the school and get the staff, parents, and community to work together, meet, and contribute. Currently, Pilsen Academy’s attendance is almost over 97% (CPS require 95%). Also proud to report that Pilsen has 2 computer lab, valid and endorsed core subject series and glad to report that Pilsen is a Level One School for consecutive years.*

**2002-2004 Dr. Martin Luther King, Jr. College Preparatory HS**

***Assistant Principal***

* I was selected for LAUNCH in 2002, a program for aspiring principals
* Attended LAUNCH 2002 (Leadership Academy and Urban Network for Chicago)
  + LAUNCH is an extensive leadership-training program for aspiring principals
* Creating a Mission and Vision for a new school (King College Prep High School), along with new staff, equipment and new construction.
* I’m very proud of my evaluation from the Principal Assessment Center before becoming a principal (a copy is available for your review upon request).
* I scored 43 out of 45 on my exit interview to become eligible for the principal eligibility list.
* Completed Chicago Principal Assessment (42 out of 45), available upon request.

***School challenges:****King College Prep had a challenge of creating the entire school since it was a new school. Hiring qualified teachers and staff and bringing in students for the college prep high school. It was also a challenge because it was a new experience for me in all aspects including serving as an administrator in a high school.*

***Actions:****As an assistant I was assigned many tasks to open up the new school on time. I was able to secure candidates, interview, and hire the qualified teachers and staff. I was also part of many committees to see parents and students who wanted to be part of the college prep high school.*

**2001-2002 Keller Regional Gifted Center**

***Assistant Principal***

* In charge of the Math Department, committee meeting, responding to staff, students, and parent concerns.
* In charge of staff attendance and creating incentives for the program.
* Completed the Master’s Degree with 3.89 GPA out of 4.0 point

***School challenges:****Keller Gifted Center is one of the only three fully gifted schools in the city. The challenge there was creating enrichment program but recreational as well that would keep most of the students in school at the ends of the day. It was challenge due to lack of funds and not enough personnel but the program was very much needed since it was an early school.*

**Actions**: Funds were in need for the project and searching for funds outside of CPS was the only solution.

**Grant writing:***I searched, wrote, and successfully secured some small grants including supplies and salary. I also lead all the before and after school programs in order to save funds to spend on the students.*

**1991-2001 Lowell School**

***Upper Grade Teacher 6th-8th Math***

* I was rated superior in all my senior years of teaching
* Planning lesson and unit plans.
* Chairperson for middle school
* Middle school representative on school and parents committees.

***School challenges:****Lowell School is my first school work; it is another urban city school. There were a few challenges there, low attendance rate, low scores in upper grade classes, lack of academic/recreational programs, and many student infarctions (lack of disciple).*

***Actions:****Although I was new, but due to my love and care about students, parents, and community I began working with everyone, it wasn’t an easy task. Due to my many upper grade endorsements, mentioned in my cover letter, I was able to help students more during school day. Students also had many programs that they liked after school; also, a discipline program was created that resulted in less write ups and much less student suspension. All of these solutions resulted in higher student attendance and ultimately much high scores in all subject areas.*

#### EDUCATION

National Board Organization **National Board Certified Principal & Mentor**

2014

Nova Southeastern University **Doctoral Program**

Fort Lauderdale, Florida Educational Leadership-June 2001

*(A Harvard University and University of Illinois designed doctorate program).*

LAUNCH Class of 2002

(Leadership Academy and Urban (unable to complete due to a promotion)

Network for Chicago)

Concordia University **Master’s Degree**

River Forest, Illinois Urban Teaching-March 1994

Governors State University **Type 75-General Administrative**

University Park, Illinois March 2001

**AWARDS AND ACCOMPLISHMENTS**

* Perfect attendance awards, twelve years (12) as a teacher.
* Completed the Master’s Degree with 3.89 GPA out of 4.0 point
* 45 hours of course work **beyond** the Masters requirements
* Numerous recognition by
  + CPS Board recognition
  + CPS Region recognition
  + Blue Cross & Blue Shield Organization educational award
  + Pilsen Chamber of Commerce recognition
  + 25 Ward Aldermanic recognition
  + Regional Chicago Police Departmental recognition
  + Recognition from State Superintendent of Education in 2007
  + Recognition from the CEO (Chief Executive Officer) of CPS in 2014
  + Recognition from Mayor Rahm Emanuel, City of Chicago, in 2014

**REFERENCES**

**Attached.**

**Additional recommendations from principals (colleagues), and teachers & staff I have worked with are available upon request.**