**RESUME**

Yamini **Yamini.358810@2freemail.com**

**OBJECTIVE:**

Seeking a position to enhance my skills, ability and knowledge in the organization that offers professional growth and work environment of diligence and challenge Sincere in work, Good in decision making, good in programming knowledge, Ability to work hard and complete the work on time.

# ACADEMIC PROFILE:

**MBAFinance**(major) from **AKRG** College of eng&tech , JNTUK, Nallajerla in 2013-2015.

Bachelor Degree**(B.com)** from **ABN&PRR** College Of Scince, Andhra University, Kovvur in 2010-2013.

Intermediate **(C.E.C)** from **Govt Junior** College,Kovvur in 2008-2010.

Board of Secondary Education **( SSC)** from **P.M.M.M.High** School Kovvur in 2008.

**TECHNICAL SKILLS**:

Packages : MS-Office2007, Tally

Operating Systems : Windows Family

**WORKING SKILLS:**

Preparation of Trail Balance and P&L Account & Balance Sheet.

Daily transactions input in Tally including purchase and Sales voucher.

Maintenance of Petty Cash Book and Bank Book.

Preparation of BRS and Customer/Supplier account Reconciliation

Maintenance of Asset and Stock register.

**PROJECTS:**

Organization : K.C.P.sugar Industries corporation ltd, lakshmipuram Krishna Dist.

Duration : 45 Days

Area : Capital Budgeting

**Description:**

The investment or expenditure which has impact beyond year. The expenditure which accrues benefits over a long period. In management Accounting, it is normally associated with the acquisition of fixed assets, such as land and machinery, buildings etc. The investment of huge amount of expenditure includes.

Expansion of existing business

Starting of new projects

Replacement projects

Modernization and diversification of projects

Research and development projects, etc.

Capital budgeting is the planned expenditure on capital investments or projects. It is a long term plan for proposed capital outlays and the means of financing.

**PERSONALSKILLS:**

Adaptability

Hard Working & Goal Oriented

Discipline and Punctuality

Self Motivated

**PERSONAL PROFILE:**

Date of Birth : 03-04-1992

Language Known : English,Hindi,Telugu,Malayalam.

Pasivedala (Post),

 Kovvur(Md),

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**DECLARATION**

I hear by declare that the above furnished information is true to the best of my knowledge.