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| **CURRICULUM VITAE** C:\Users\gary\Downloads\pic (1).jpg |

# **Gaurav**

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**Email:** [**gaurav.358934@2freemail.com**](mailto:gaurav.358934@2freemail.com)

**OBJECTIVES:**To work with a reputed organization in a position where I can develop and utilize the versatile and skill set, add demanded values to the organization.

**PROFESSIONAL EXPERIENCE:**

1. Bar Tender at Arsinoe Beach Hotel Cyprus (Europe) from June 2006-february 2010  
2. As Cook (Continental) at ChillOut Café lounge Cyprus (Europe) from March 2010-May 2012  
3. Supervisor at ChillOut Café lounge Cyprus (Europe) from June 2012-June 2013

**RESPONSIBILITIES:**

* Supervising food service assistants and kitchen staff, organizing their daily duties and monitoring performance.
* Ensuring that appropriate levels of hygiene and cleanliness are maintained in the kitchen.
* Making sure that all food at point of delivery is of the highest quality.
* Responsible for high standards of food, hygiene, and health and safety.
* Constantly checking the quality of the food being served to customers.
* In charge of stock control for the freezers, pantries and store rooms.
* Encouraging junior staff in their training and development.
* Contacting suppliers and ordering vegetables, meats, kitchen and cleaning equipment.
* Collect cash for beverages or drinks served and record sales
* Engaging the guests in conversation.
* Preparing cocktails and other drinks.
* Maintaining appropriate stock levels for the bar.
* Ensure that the coffeemaker is in perfect working condition at all times
* Prepare coffee in front of the customers and take any input in a positive manner
* Responsible to ensure smooth operations exists in assigned area, including: staffing, inventory, quality assurance and customer service.
* Investigates and resolves food quality, employee, and service complaints.
* Inspects dining area and ensures cleanliness, organization and dining area courtesy.

**KEY SKILLS:**

1. Result oriented and Hardworking  
2. Can lead a team to achieve the goal  
3. Hospitality & Culinary Management  
4. Guest Service Excellence   
5. Multioutlet Operations

**EDUCATIONAL QUALIFICATION:**

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| **Class** | **Subject** | **School/University** | **Board/Degree/Diploma** | **Year** |
| Hotel Administration |  | The CTL EUROCOLLEGE Cyprus | Diploma 2 years | 2005-2010 |
| BA | Economics, Public Administration, Political Science | Punjab University | Degree | 2001-2004 |
| 12th | Arts | Shri Guru Gobind Singh SR Sec School | CBSE | 2000-2001 |
| 10th |  | Sanjay Public School | PSEB | 1998-1999 |

**STRENGTHS**:

Good Communication skills, hardworking and dedicated.

**ACHIEVEMENTS:**

1. Best employee from the BAR Department Year 2008 From Arsinoe Beach Hotel Cyprus(Europe)  
2. Promoted to Supervisor from Cook by seeing the past experiences.

**PERSONAL DETAILS:**

Date of Birth : 18 May 1984

Sex : Male

Marital status : Unmarried

Nationality : Indian

Languages known : English, Hindi and Punjabi

**(Gaurav)**