**[TEDDY.359074@2freemail.com](mailto:TEDDY.359074@2freemail.com)**

**PERSONAL DETAILS:**

**NAMES :TEDDY**

**PROFILE**

**I am self-motivated and able to work both independently and as a collaborative team member. I have adopted to excellent time management practices, I am friendly and flexible which makes me fit in any environment easily. I am interested in working with a reputed organization where I can fully exploit my skills and contribute to a high-quality service which will in turn help me meet my desired standards of living and at the same time meeting the company is expectations.**

**KEY SKILLS**

**• Excellent customer service skills and demonstrating**

**experience.**

**• Adapting selling techniques and style to suit an specific**

**audience.**

**• Ability to work under pressure.**

**• Flexible and can adopt to all working environment easily.**

**• Able to work both individual and as a collaborative team**

**member.**

**• Confident and self-motivated.**

**WORKING EXPERIENCE.**

**COMPANY: IMDAAD LLC DUBAI**

**POSITION: office girl**

**PERIOD : 2013-2017**

**RESPONSIBILITIE**

* **Welcoming and greeting customers upon arrival**
* **Maintaining cleaning of the offices.**
* **Ability to perform work duties to high standard.**
* **Maintain and develop good relationship with customers through personal contact or meetings or via telephone etc.**
* **Must act as a bridge between the company**
* **Strong interpersonal and communication skills.**

**2. GREEN SHOP-UGANDA.**

**Designation: sales associate**

**Period :2010-2013**

**Duties and responsibilities: -**

* **Greet customers and ascertain each customer needs.**
* **Answering questions regarding the store and its merchandise.**
* **Recommend, select and help locate merchandise based on customer needs.**
* **Price, arrange and display merchandise to promote sales.**
* **Help customers try on or fit in the merchandise.**
* **Opening and closing registers, counting money, separating charge slips, coupons and making deposits.**
* **Watch for and recognize security risks and theft and know how to prevent and handle these situation**

**HOBBIES: -**

* **Creating new friends**
* **Interacting**
* **Watching movies**
* **Outdoor games**

**DECLARATION**

**I Teddy here by confirm that the information given above about me is true and correct to the best of my knowledge.**