**MUNIBA.359137@2freemail.com**

 **MUNIBA**

**Objective:**

* *Looking forward to pursue a challenging career that enables me to improve my abilities and knowledge.*
* ***Eager to work in the dynamic environment where I can get ample opportunities to groom myself and attain a respectable position***

*career summary*

*I am interested in applying for the post lying vacant under your kind control.I have student teaching experience of seven years.*

*Ever since ,I have started my teaching experience I have been passionate in my commitments.I am challanged to be creative,nurturing ,and most of all,patient.I have been dedicated to my career.In my most recent positions ........*

* *I provided effective classroom management,creative lesson plans ,detailed student's evaluation and highly praised instructional deliveries.*
* *I have worked as an class teacher.After being experienced I have been promoted as an rechecker(keeps a check and balance of other unexperienced teachers)*
* *I have also worked as an computer operator.*
* *In my long journey of experience I have been particited and managed many extract curriculam activities of school.*
* *I coordinated field trips with class instructions.*
* *fostered a classroom environment conducive to learning and promoted excellent student teacher interaction.*
* developed an excellent rapport with students
* I have been awarded "The Best Teacher Of The Year " four times.
* *developed and constructed unit plans*
* *Also done office management*
* *Meeting with visitors*

 *Its my goal to combine my range of experience with my ability to be a compassionate ,enthusiastic and intelligent teacher who will make a positive contribution to your institute.*

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| --- | --- | --- | --- | --- | --- |
| **Degree/****Course** | **Marks/****Out of** | **%****age** | **Div.** | **Board/University** | **Subjects** |
| **Additional Specialization in HRM** | ***2.37*** | *Virtual University of Pakistan* | *HR Development, Conflict Management and Human Relation* |
| **MBA (Finance)** | ***2.84/4*** | *58%* | *-* | *Virtual university of the Pakistan*  |  |
| **BA****+****B.ED**  | ***540****/800**+**706/110* | *68%**+**65%* | *1st* *+**1st* | *University of the Punjab, Lahore*  | *English, Psychology and Persian* |
| **FA** | ***704****/1100* | *64%* | *1st*  | *BISE Lahore* | *Economics,islamic Studies* |
| **Matric**  | ***592****/850* | *70%* | *1st*  | *BISE Lahore* | *English, Islamic Studies, Elements of home economics and General Science* |

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**Subjects of Particular Interest:**

* *Committed To Work*
* *Hardworker*
* *Proficiency in written and spoken English*
* *English*
* *software tools : knowledge of M.S office*

**Interest:**

* ***Explore*** *and* ***Observe*** *the nature of* ***COMPUTER*** *and* ***COMMERCE***
* *Surfing internet*