**Suraj.359180@2freemail.com**

**Mr. Suraj**

**Summary of Profile & Strengths:**

* Ambitious and enthusiastic business professional dedicated to providing outstanding SCM service from procure to PAY and cost control. Detail-oriented & committed to accuracy.
* 4+ Yrs of experience in developing and implementing procurement programs, Sourcing strategies & coordinate cross functional dept, that deliver measurable product and services, cost savings.
* Proficient at carrying out comparative analysis, assembling & summarizing data, preparing reports and making presentations as well as negotiation with the vendors & reducing cost with multi-tasking and prioritizing work assignments.
* A dynamic leader with excellent communication, interpersonal & Strong analytical skills. Team player readily establishes positive relationships with multiple stakeholders. Focused on bottom-line results.

**Professional Experience:**

|  |  |  |
| --- | --- | --- |
| **Company Name** | **Experience**  | **Designation** |
| Crompton greaves |  Present | Sr. Executive Product Sourcing  |
| Blue-star India Ltd |  1.3 Yr  | Sr. Executive  |
| Transasia Biomedical Ltd |  2.3 yr  | Executive Purchase |

* **Crompton Greaves Ltd.( Rail & Transportation** )

Sr. Executive Product Sourcing.

Sept 2016 – Till date

* Sourcing, Procurement & vendor development for customized & Bought out part.
* Support project calculation with reliable material cost data.
* Vendor development for Power electronics, PCBA, Pumps & Electrical parts.
* Identifying Potential vendors, evaluating vendor on production, quality & financial strength.
* Floating RFI & subsequent RFQ with technical specification.
* Analyses quotations, manages day-to-day supplier interfaces including discrepancies/deliveries.
* Initiating cost reduction project through alternate sourcing & value engineering.
* Conducting BOM costing & analyzing the offer at BOM levels for negotiation.
* Tracking supplier orders with customer requirements based on Enterprise Resource Planning (SAP-ERP) , project requirements in terms of content, quality, delivery, sustainability and price.
* Spend management - Responsible for local/regional contract management and negotiation; assesse local markets and implement standards processes.
* Identify particular Procurement risks, opportunities and market forces during the project together with the team members to avoid potential damage
* Apply and implement SCM standards, tools and processes in the area of responsibility to secure quality, delivery, cost and sustainability.
* Supports bid and proposal teams by providing relevant market information. Designs and implements cost-out programs and/or processes to reach financial targets.
* Analyze customer inquiries during opportunity management phases and exactly understand the customer's functional needs in order to include (supplier) innovations that improve CGL cost position and customer's benefit.
* Ensure purchasing activities and procedures are in compliance to Company’s ISO integrated system (ISO9001/14001)
* **Blue-Star India Ltd. (HVAC)**

Sr. Engineer Purchase & Supply Chain (CPC)

May 2015 – Aug 2016

* Buyer Activity
* Import Procurement of Compressor, spare Parts, Oil, motors, blowers, Oil filters, etc
* Communicating with supplier for material availability. Releasing PO depending on the Availability of Parts & urgency as per internal customer
* Coordinating with EXIM team for custom clearance duty payment & timely delivery of material.
* Invoice verification at the time of GRN & timely booking of same for Payment processing
* Releasing fund on the basis of allocated monthly budget.
* Planning & procurement of spare from international supplier.
* Sourcing & vendor Development
* Communicate technical requirements to supplier & vendors for manufacturing & supply feasibility. Obtain quotations and examine bids from qualified Vendor.
* Identifying and developing potential vendors/ suppliers for achieving cost effective purchases; achieving reduction in prices, timely delivery & modifications in the agreements.
* Contract negotiation and management & finalizing the rate contract.
* Developing alternate supplier for HVAC parts such as compressor, Motors, Electrical Panel etc
* Additional responsibility
* Execute and support phase in – phase Out (PIPO) planning related to new product introduction
* Establish Kan-Ban agreements where appropriate to minimize inventory levels and purchase order management activities.
* Maintain a working knowledge of the world-class supply chain process to ensure that existing processes are targeted to attain excellence versus industry benchmarks.
* **Transasia Bio-medical Ltd.**

Executive Purchase (Procurement & material planning )

Dec 2012 to Feb 2015

* Reviews requisitions and MRP output.
* Receiving Purchase requisition, review for specification, converting them into PO in ERP Oracle R12 & taking required approval.
* Placing PO to supplier & ensuring delivery of material as per defined specification on schedule time. Material planning through MRP
* Analyze the inventory and prepare risk reports for excess or expired materials management.
* To develop additional or alternative source of supply for critical materials to negotiate for best price and to avoid monopoly
* Vendor evaluation & registration, with all current supplier & newly developed vendor for various quality terms, stocking terms.
* Providing feedback to management on material status, development project & Maintaining MIS on monthly basis.
* Working experience in Inventory management, forecasting & analysis techniques like – ABC Analysis, Min-Max Inventory Levels, Economic Order Quantity (EOQ), Re-Order Point (ROP/ROL) Calculations.
* Procurement of packing material on JIT basis.
* Subcontracting: Managing a small supply chain, by planning & supplying the material to third party for processing & completing the chain by receiving the processed subassemblies & vendor payment processing.
* Work with QA team and plan the audits and educate the vendors for self certification.
* Material Handled:- PCBA, Electronic component, sensors, consumable, hardware etc.

**Area of Expertise\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* Vendor development for PCB assemblies, Pumps, Label, Power electronics, Contactors etc.
* Indirect spend category management knowledge and expertise.
* Global sourcing & Supply management.
* Inventory classification & controlling technique.
* Procurement Process improvement & Automation.
* Creating document for RFQ & RFP.
* BOM costing for electronic parts.

**Projects\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_**

* **Jyoti Structure ltd**

Objective:- Improving Productivity through time study.

* To measure practical time for each operation & calculate standard time.
* To optimize the processes to increase the efficiency.

**Computer Skills\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* **SAP-MM module**
* Creating PO
* Pricing analysis
* Inventory Analysis
* Supply Demand
* **Oracle EBS R12 (ERP)**
* **MS Office - Proficiency In excel**
* **Power Point**
* **OS Windows & Xp**

**Skill \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_**

* Negotiation for cost & delivery.
* Material Planning & Scheduling as per Production requirement (MRP).
* Strong analytical and decision making skills.
* Spend Analysis, Category management.
* Flexible to adjust and thrive in an environment with changing requirements, schedules and priorities for multiple projects or assignments.
* Knowledge in Strategic supplier management concept

**Education**

**Diploma (**Import & Export**) June** 2013 Welingkar Institute of Management

**MBA (**Operation & Supply chain management) **June** 2012 Pune University

**B.E. (**Electronic & Telecommunication) **June** 2010 Pune University

**Strength**

* Good communication and interpersonal skills and ability to work in team as well as individual environment.
* Data Analysis & Presentation with conclusion.
* Passion for problem solving and enabling automation for operational excellence.
* Self-motivated and confident.
* Fast learner and ready to learn new Concepts & Methods of management.
* Recommended as good organizer in the department and college.

**Language**

* English - Proficient
* Hindi - Proficient
* Marathi - Proficient

**Personal Details**

DOB: 10th Sept 1988