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[**RICHARD.359310@2freemail.com**](mailto:RICHARD.359310@2freemail.com) **NAME: RICHARD**

**Teaching**

**Personal Profile**

* Experienced Business Studies lecturer/teacher with 15 years teaching experience at University, College of Higher Education and Training and Secondary school level.
* Have experience of UK National curriculum –, South African curriculum
* Experience of teaching grades 7 to 12 students
* Business Studies lecturer and mentor and Mathematics trainer
* Experience using power point, word, excel spreadsheets in the classroom and outside
* Registering for a Doctorate in Business Management and Leadership

**Education and Qualifications**

**Management University of Africa-Kenya (Part Time 02/2017-12/2019**

**Doctorate Degree in Business Management and Leadership (pending)**

**University of South Africa (UNISA) Programme in Human Resources 03/2011-09/2011**

**Management**: Certificate in Management (NQF 6)- 96 credits

**University of South Africa (UNISA) Course in Labour Relations 01/2010-06/2010**

Certificate in Management (NQF 6) 24 credits

**The British College of Professional Management CPM-Southampton 09/2006-08/2007**

Diploma in Principles of Modern Management

Higher merit

**Zimbabwe Open University –Zimbabwe –Part Time 09/2003-08/2006**

Masters’ Degree in Business Administration: Pass

**University of Zimbabwe –Zimbabwe –Full Time 02/1999-12/2000**

Bachelor of Education Degree (Primary) Pass: 2.1 grade

**Technikon Pretoria – Pretoria South Africa –Part Time 03/1999-09/2000**

**Baccalaureus Technologiae: Education Management**

B.Tech in Management, Higher pass

**University of Zimbabwe-Harare Zimbabwe-Full Time 01/1988-11/1991**

Certificate in Education –Theory and practice of Education/Mathematics

Pass

**Teaching Experience**

**Deloitte/National Education Collaboration Trust (NECT) –South Africa-Full Time 01/2015 -present**

**Consultant Business Studies and Maths Curriculum Coach (grades 6-12)**

**Responsibilities and Achievements:**

* Learner profiling,Risk analysis and designing and implementing learner intervention strategies
* Target setting on learner performance and mapping of learner progress
* Designing of school improvement programmes by coordinating and implementing new approaches on effective curriculum delivery
* Supporting teachers in lesson planning and lesson delivery at MYP in the two subjects
* Identifying teachers’ performance gaps and designing school improvement and intervention programmes
* Creating and setting up peer learning communities in clusters
* Conducting demonstration lessons to needy teachers
* Designing and conducting training workshops on content knowledge and current methodologies
* Mentoring subject teachers and HoDs on monitoring curriculum coverage
* (Best multi-tasker award for the district,2016)

**GDE Mathew Goniwe School of Leadership-South District ,South Africa-Full Time 07/2013-12/2014**

**GPLMS Business Management Curriculum Coach (Higher college and Universities)**

**Responsibilities and Achievements:**

* Coordinating and supporting HODs with management skills on implementation of learning programmes.
* Supporting Business Management educators in curriculum implementation in line with policy.
* Ongoing training and development of Business Management educators and HODs through Professional Learning Groups (PLGs).
* Conducting collaborative community outreach programmes with colleges and universities in South Africa.
* Mentoring and equipping Business Management HODs with management skills on how to run effective departments that will result in increase in pass rate.

**SA Teacher (Cytocento Education)-Full Time 01/2013-06/2013**

**GPLMS Curriculum Coach (Senior Primary School Phase) - North District, South Africa**

**Responsibilities and Achievements:**

* Coaching Business Studies School teachers in Subject content and methodology
* Gap analysis on teacher content and methodology
* Conducting training workshops on identified teacher gaps
* Designing support programmes on lesson planning and evaluation
* Creating Cluster Professional Learning groups for teachers in Business studies/Maths

**Palm Ridge Combined School –South Africa –Full Time 01/2009-12/2012**

**Business Studies MYP (grade 8-10)**

**Responsibilities and Achievements:**

* Delivering Business Studies to grade 10-12
* Delivering Economic and Management Sciences to Grade 7-9
* District Lead Teacher –Training and Supporting Intersen Phase educators on curriculum and subject management issues in Ekurhuleni South District.
* Form tutor for grade 7
* Learners and departmental performance target setting
* Most outstanding cluster results in 2012

**Women’s University in Africa: Full Time 01/2006-12/2008**

**Lecturer (Faculty of Management Sciences and Mathematics) and part- time**

**Responsibilities and Achievements:**

* Designing, Assessing and Lecturing in the modules:
* Strategic Business Management and Entrepreneurship
* Human Resources Management
* Business Management and Leadership
* Training and Development

**Harare Polytechnic: Zimbabwe Full Time 01/2003-12/2005**

**Lecturer (Business Studies Department) and part -time**

**Responsibilities and Achievements:**

* Human Resource Management
* International Business Management
* Business Management and Leadership
* Strategic Management
* Scored 100% pass rate in Business Management in 2005

**Zengeza 4 Primary School : Zimbabwe 01/ 1992-12/2002**

**Teacher (HoD)** (part-time Lecturer-Harare Polytechnic)

**Responsibilities and Achievements:**

**-Lecturing Human Resources Management , Organizational Behavior, General Management Modules**

* Teaching Grade 6-7 (Economic Management Sciences(EMS)/Mathematics
* Sports Director
* Form teacher
* Monitoring and offering support on implementation of policy as Head of Department
* Planning and initiating departmental meetings

**Professional Development**

* Use of technology in teaching and learning 2014
* Target setting, Risk analysis and designing intervention strategies 2015
* Training Methods and Techniques 2015
* Creation and utilising communities of practice 2016

**Languages**

* English- read, write and speak (fluent)
* Shona –read, write, speak (fluent)

**Interests and Hobbies**

* Reading novels
* Enjoy watching cricket
* Travelling and visit resort areas
* Working on my computer reading news on internet