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DEEPU [DEEPU.359376@2freemail.com](mailto:DEEPU.359376@2freemail.com)

### Role<Finance consultant>

### Experience Summary

I am a Post Graduate in Master of Financial Management and have worked in Finance domain for a total of 15 years. I have experience in automobile domain etc...

### Current Job profile

The details of the various responsibilities that I have handled are listed here.

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| --- | --- |
| Company | AL Hajer Trading & Cont.Co |
| Period | August 2005 to present |
| Software used | Tally, Oracle, MS Office |
| Tools | Windows XP |
| Role | Manager |
| Responsibilities | * Stock In-Charge and computerised inventory management & regularly conduct stock taking of Automobile spare Parts, Auto Paints, Auto Tyres, Auto accessories, Auto windscreen Glasses. * Accountant: - Prepared computerised financial statements frequently and audit of accounts. * Insurance In-Charge: - Handle Motor accident Claims and undertake repair of Vehicles. * Manager: - Company management and over all administration of office work. |

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| Company | **Sales Tax Practitioner Office Kottayam.** |
| Period | October 2002 to July 2005 |
| Software used | Tally , MS Office |
| Tools | Windows XP |
| Role | Tax Accountant |
| Responsibilities | * Prepared computerised and manual financial statements like Trading, Profit & Loss Account and Balance sheet of various concerns. * Prepared Computerised and Manual Cash Book and Ledger of various firms. * Undertake audit of accounts of different organisations. |

**Summary of Experience**

* From 1st February 2001 to 31st August 2001 as Trainee in **Manganam Service**

**Co- Operative Bank Kottayam, Kerala.**

* From 5th September 2001 to 30th September 2002 as Accountant in **Kalarickal**

**Cardamom Estate, Anakkara Kumali, Kerala.**

* From 1st October 2002 to 31st July 2005 as Accountant in a **Sales Tax Practitioner**

**Office Kottayam.**

* From 19th August 2005 to 20th September 2016 as Accountant, Manager and Insurance in Charge at

**Al Hajer Trading&Cont.Co {Car service Centre} Al Khabourah, Sultanate of Oman.**

### Qualifications

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| **Degree and Date** | **Institute** | **Major and Specialization** |
| Higher Diploma in Co-Operation & Banking December 31st 2000 | N.S.S Co-operative Training College Kottayam | HDC, Co-Operative Management, Banking, Audit & Accounts |
| Post Graduation June 31st 2004 | Pondicherry University | MFM Financial Management |
| Graduation March 31st 1999 | K.G. College Pampady | B.A. Economics & Banking |
| Pre-Degree March 31st 1996 | K.G. College Pampady | Economics |

**Skills**

Enjoy team work brings best out of me, but individual challenges are My real taste.

Have good Communication skill in English, Arabic, Hindi & Malayalam.

**Interests**

Music & Establishing supporting relationship with members.

**Personal Details**

Age, Date of Birth : 39yrs, 08.01.1978

Gender : Male

Marital Status : Married

Nationality : Indian