**ADEKUNLE**

**ADEKUNLE.359449@2freemail.com**

**OBJECTIVES:** To work for a progressive organization in a highly motivating and challenging environment that provides the best opportunities to grow and utilize my potential to the fullest to achieve the organization’s goal.

**Education**

Lagos State Polytechnic, Ikorodu 2013

Senior School Examination Certificate (GCE) 2014

Best-way Comprehensive College, Ota 2007

Ebenezer Baptist Pry Sch., Abeokuta 2000

**Qualification**

National Diploma in Banking and Finance 2013

Grade: Distinction

General Certificate Examination 2014

National Examination Council 2007

First School Leaving Certificate 2000

**Work Experience**

**Macmahon Contractors Nig. Ltd.** 2015

Km 64 Lagos-Abeokuta Express Way

Lafarge Cement Wapco Plc Ewekoro, Ogun State.

+2348034289514

Post Held: Inventory Controller/Site Accountant

**Job Responsibilities**

* Comprehensive payroll preparation with the use of Ms Excel.
* Financial Monthly Reports with the use of AX dynamics.
* Working on accrual and cash basis accounting.
* Posting of daily transactions (Income and Expenses) in different cost codes.
* Cost performance.
* Process improvement.
* Management of inventory on AX.
* Inventory consolidation and rationalization.
* Improved control on part ordering.
* Process ANSI request.
* Relief accountant position at both site (Ewekoro & Calabar).
* Prioritize tasks and allocate staff and resources accordingly.

**Grand-Bank Link Hotels** 2014

Km 9 Ota-Idiroko Road

The Bells Junction, Iyana-Iyesi, Ota

Ogun State. 08178147356

Post Held: Account Officer

**Job Responsibilities**

* Payroll preparation with the use of Ms Excel.
* Financial monthly and quarterly reports.
* Stock taking processing.
* Cash basis accounting only
* Monitor and control cost

**Hobbies**

Reading, Traveling and Playing Table Tennis

**Computer Literacy**

* Ms Word
* Ms Excel
* Ms Powerpoint
* Mabisoft Financial Software
* AX Dynamics Accounting Software

**Bio Data**

Date of Birth: 31st March, 1990

State of Origin: Ogun

Local Govt Area: Abeokuta South

Nationality: Nigerian