

**OBJECTIVES**

To pursue a challenging Network Administrator position with a progressive organization offering ample opportunity to develop a successful career.

**PROFILE SUMMARY**

I am a confident natural and driven person who is willing to go that extra mile to deliver superb results. I possess clear evidence of achievement in areas as promotional opportunities, and building effective and collaborative business relationships with key customers. An exceptional person who can explore new territories and push existing limits by following up new leads or referrals. I have excellent written and verbal communication skills which enable me to communicate effectively with customers. Accurate, assertive and easily adaptable to any environment. I am good with working with others to achieve a certain objective on time.

**AREAS OF EXPERTISE**

* Hardware/network installation and configurations,
* Technical Support, Operating Systems, Networking, Internet-related technical ability,

* Wireless configuration, Cabling, Remote Desktop server configurations-domains name services,
* Network Infrastructure, ADSL Routers, TCP/IP, FTP, Windows Office 2007/2008/2010, Outlook email accounts and setup, convergence,
* Backup of firewall configuration
* Maintenance and monitoring of e-mail, antivirus and proxy.
* Administration of domain controller
* Ensure the anti-virus software is installed, kept up to date and working properly on all stations.
* Share files, reports and information as required and when required.
* Check the network backup logs are appropriate.
* Configure and install various network devices and services (e.g., routers, switches, firewalls, load balancers, VPN, QoS)
* Monitor performance and ensure system availability and reliability
* Design and install well-functioning computer networks, connections and cabling
* Perform troubleshooting to system failures and identify bottlenecks to ensure long term efficiency of network
* Linux Administrator management
* Convergence, Pabx, Telephone routing
* Fibre Optic cabling installations

**STRENGTH**

* Strong Ethics
* Good Analytical skills
* Clear communication skills
* Accurate, assertive and easily adaptable to any environment

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|  |  | **PROVEN JOB ROLE** |  |
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| Feb 2016-2017 | **Senior Network Administrator Engineer -TGMKustomz** |  |
| (Present) | **(PTY) Ltd, Midrand, South Africa** |  |
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* Technical Support, Operating Systems, Networking, Internet-related technical ability,
* Wireless configuration, Cabling, Remote Desktop server configurations- domains name services,
* Network Infrastructure, ADSL Routers, TCP/IP, FTP,
* Monthly reboot of server and firewalls
* Backup of firewall configuration
* Maintenance and monitoring of e-mail, antivirus and proxy.
* Administration of domain controller
* Ensure the anti-virus software is installed, kept up to date and working properly on all stations.
* Share files, reports and information as required and when required.
* Check the network backup logs are appropriate.
* Configure and install various network devices and services (e.g., routers, switches, firewalls, load balancers, VPN, QoS)
* Monitor performance and ensure system availability and reliability
* Liaise with vendors and other IT personnel for problem resolution
* Design and install well-functioning computer networks, connections and cabling
* Perform troubleshooting to system failures and identify bottlenecks to ensure long term efficiency of network
* Inspect LAN infrastructure and fix minor or major problems/bugs
* Test and configure software and maintain and repair hardware and peripheral devices
* Evaluate network performance and find ways of improvement
* working on key projects in relation to server management, user support (hardware and software) and Salesforce administration.
* Provide technical direction to co-workers on computer and network usage and offer comprehensive advice and instructions.
* Organize and schedule upgrades and maintenance without deterring others from completing their own work
* Linux Administrator management

Jan 2015- Dec 2016 **IT Hardware Network Administrator – CTI Education**

**Group Menlyn**

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Jan 2013 – Nov **IT Engineer – CTI Education Group Menlyn**

2014

* Evaluate network performance and find ways of improvement
* Wireless configuration, Cabling, Remote Desktop server configurations- domains name services,
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* Evaluate network performance and find ways of improvement

Dec 2008 – April **Sales & Logistics Manager – Forlada Transport Ltd**

2010

* Present sales, revenue and expenses reports and realistic forecasts to management team.
* Identify emerging markets and market shifts while being fully aware of new products and competition status.
* Build and promote strong, long lasting customer relationships by partnering with them and understanding their needs
* Proactively seeking and responding to incoming client briefs, developing strategic ideas, proposals, with agents and direct clients on daily basis via mail, phone and face to face meetings.
* Identifying new revenue opportunities,
* Support with marketing collateral and events when required.

**EDUCATION**

2010- Computer Science Certification

2012

2012- IT Engineering Certification

2014

**OTHER SKILLS**

**CITY & GUILDS CERTIFICATES**

* Book-keeping and Accounts level 1
* Business Studies level 1
* English for Business Communications level 1 & 2