**Muhammad**

[**Muhammad.359765@2freemail.com**](mailto:Muhammad.359765@2freemail.com)

**Objective:-**

Seeking a position as an active and involved teacher at the elementary ,secondary and graduation levels .

**Profile Statement :-**

A self-motivated teacher who is determined to help pupils fully utilize the educational opportunities available to them.

* able to plan and develop appropriate teaching programs to optimize the learning process while effectively addressing individual and group needs
* proficient in the use and integration of relevant technology to support classroom instruction and learning activities
* skilled at evaluating progress through a range of assessment tools
* excellent communication skills facilitate constructive engagement with parents and colleagues

**Education :-**

Master of Education: AIOU ISLMABAD 2011

Bachelor of Education: AIOU ISLMABAD 2007

Bachelor of Commerce: Punjab university Lahore 2004

Higher Secondary : ICS RAWALPINDI Board 2002

*Secondary : Science Rawalpindi Board 2000*

*Activities:* Student Advisory Committee, Peer Tutor, Intramural Softball, Student Orientation Leader

**Certifications :-**

State Certification in Elementary ,Secondary ,Higher Secondary , Graduation and Non formal and informal Education form Pakistan and Thailand.

**CERTIFICATION:**

* International General certificate
* **NEBOSH** (National examination board of occupational safety and health )

Certification and training from institute base on United Kingdom:

* 1264 Inspire safety Engineering (pvt).Ltd Islamabad Pakistan

**Work Experience :-**

**Practicum Organizer , Examiner & Teacher in Thailand :**

* Non formal and informal Education Center in petchaburi, Thailand
* Non formal and informal Education Center in Ratchaburi Thailand
* Obrom English program academic center Bangkok Thailand
* Poly technical collage Ubon Rajathani Thailand

**Practicum Organizer , Examiner & Teacher in Pakistan :**

* The Knowledge School Main Campus Chakwal Pakistan
* Muslim Academic School Chakwal Pakistan
* Scholar Group of collages Rawalpindi Pakistan
* Pak Punjab Collage Chakwal Pakistan
* Commerce Collage Chakwal Pakistan
* taught English, math, science,statistics ,commerce, spelling and reading to diverse students
* incorporated a poetry program into the curriculum
* prepared creative writing assignments
* planned and led language lessons
* organized field visits for students
* individually tutored students in math and reading
* assisted with evaluation and reporting on each pupil's progress
* assisted with maintaining educational records on each child in accordance with regulations
* participated in parent-teacher conferences

**Student Teacher - Summer Program, Higher secondary ,graduation**

Poly technical collage Ubon Rajathani Thailand

Non formal and informal Education Center in Ratchaburi Thailand

* planned and ran educational and craft activities for children
* individually tutored children in math and language arts
* introduced writer's workshops
* organized and supervised field trips
* implemented behavior management system

**Practicum Teacher –**

* taught, math, science, English and Commerce lessons
* developed 2 new science units
* designed vocabulary and spelling activities

**Children's Assistant Librarian**

(Part-time while studying)

* assist children and parents with selection of appropriate reading material
* assist with administrative tasks
* update library database

**Technology Skills :-**

* MS Office

**Core Competencies :-**

* organizational and planning skills
* problem analysis and resolution
* adaptability
* communication skills
* high energy level
* stress tolerance