DALIA

 DALIA.359958@2freemail.com

Career Objectives

* To obtain a successful career in a good company that will help to attain my goals.
* To deliver an outstanding performance and perform duties to the best of my ability.
* To build good working relationship with colleagues and clients.

Professional Attributes

* Able to handle challenges in multicultural environment.
* A fast learner, hardworking and willing to be trained.

Working Experience

Company :Paniz Mall China Shopping Center

 Iran,Kish Island

Designation :Sales Representative

Inclusive date of service :December 20015 up to January 2017

* To give excellent costumer service.
* To give quality sales.
* To promote the products and the company.
* Maintain the area clean and presentable.

Company :Emirates Flight Catering

 Dubai, UAE

Designation :Flight Preparation-Holloware and Equipment Section

Inclusive date of service :December 2014 up to October 2015

* Prepares equipment of all emirates flight to be used for catering.
* Check configuration and encode codes of all flights.
* Prepared all types of glasses.
* Updates flights of on-board.
* Preparing the last minute increase of flights coming from the supervisor.

Company :Deluxe Hotel and Restaurant

 Cabanatuan City

Designation :Cashier/Receptionist

Inclusive date of service :July 2008 up to 2012

* Taking customers order and entering payment in POS.
* Update work related issues with the manager.
* In-charge for stocks delivery and day end inventory.
* Conduct daily cash inventory and bank remittance.

**Trainings**

* HABC Level 2 award in food safety in catering (QCF)

Academic Background

College :Two Years Computer Programming

 :College for Research and Technology

 (S.Y. 2001-2003)

High School :Bongabon National High School

 (S.Y. 1996-2000)

Elementary :Macabaclay Elementary School

 (S.Y.1991-1996)

Personal Profile

Civil Status :Single

Birthdate :April 08,1984

Age :32yrs.old

Nationality :Filipino

Languages spoken :English ,Tagalog , Arabic

Height :5’1

Religion :Catholic

Reference:

Will submitted upon request.

I hereby declare that the details given above are true and correct to the best of my knowledge.